

**MEMORANDUM**

**TO:** Sheboygan Metropolitan Planning Area Technical and Policy Advisory Committees  
**FROM:** Jeffrey C. Agee-Aguayo, Transportation Planner III  
**DATE:** April 13, 2023  
**RE:** Meeting Notice

A joint meeting of the Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees is scheduled for:

**Thursday, April 20, 2023, at 1:00 p.m.**  
**Sheboygan City Hall (Room 106)**  
**828 Center Avenue, Sheboygan**

Please note that this will be an **in-person** meeting for members of both committees in the Sheboygan area.

Please find enclosed/attached:

1. An agenda for this meeting;
2. Draft minutes of the March 16, 2023, joint meeting;
3. Documentation of the decision making and analysis process that led to approval of infrastructure condition, system performance, freight movement, and Congestion Mitigation and Air Quality (CMAQ) program emission reduction performance measure targets for the Sheboygan Metropolitan Planning Area; and
4. Revised Appendix I of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2023 – 2026*.

Please note that a link to PDF copies of all chapters and most appendices to the draft *Year 2050 Sheboygan Area Transportation Plan (SATP)* will be emailed to members of both committees, and can also be found at: <https://long-range-baylakerpc.hub.arcgis.com/>(.)

Agenda items to be addressed at the April 20 meeting will include: election of MPO Policy Advisory Committee and Technical Advisory Committee officers; review and recommendation of approval of the *Year 2050 Sheboygan Area Transportation Plan (SATP)* to the Bay-Lake Regional Planning Commission; review and recommendation of approval of infrastructure condition, system performance, freight movement, and Congestion Mitigation and Air Quality (CMAQ) program emission reduction performance measure targets for the Sheboygan Metropolitan Planning Area to the Bay-Lake Regional Planning Commission; review and recommendation of approval of minor amendments to Appendix I of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2023 – 2026* to the Bay-Lake Regional Planning Commission; and an update on WisDOT Northeast Region and other MPO planning activities.

I look forward to your participation in this upcoming meeting.

Enclosures/Attachments

cc.: Area News Media and Interested Citizens

## AGENDA

**BAY-LAKE REGIONAL PLANNING COMMISSION  
METROPOLITAN PLANNING ORGANIZATION (MPO)  
SHEBOYGAN METROPOLITAN PLANNING AREA  
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING**

**Thursday, April 20, 2023**

**1:00 p.m. – 2:30 p.m.**

**Sheboygan City Hall (Room 106)  
828 Center Avenue, Sheboygan**

- |           |  |
|-----------|--|
| 1:00 p.m. | 1. Call to Order and Introductions   |
|           | 2. Review and Approval of Agenda as Authorized by Law  |
|           | 3. Review and Approval of March 16, 2023, joint Technical Advisory Committee/Policy Advisory Committee Meeting Minutes   |
| 1:05 p.m. | 4. Public Input – 10 Minutes   |
| 1:15 p.m. | 5. Election of MPO Policy Advisory Committee and Technical Advisory Committee Officers (Chairperson and Vice Chairperson for Each Committee, to take effect at the next meeting)   |
| 1:25 p.m. | 6. Review and Recommendation of Approval of the <i>Year 2050 Sheboygan Area Transportation Plan (SATP)</i> to the Bay-Lake Regional Planning Commission <ul style="list-style-type: none"><li>A. Final Document Review</li><li>B. Review of Comments Received on the Plan</li><li>C. Technical and Policy Advisory Committees Recommendation of Approval</li></ul> |
| 1:55 p.m. | 7. Review and Recommendation of Approval of Infrastructure Condition, System Performance, Freight Movement, and Congestion Mitigation and Air Quality (CMAQ) Program Emission Reduction Performance Measure Targets for the Sheboygan Metropolitan Planning Area to the Bay-Lake Regional Planning Commission  |
| 2:10 p.m. | 8. Review and Recommendation of Approval of Minor Amendments to Appendix I of the <i>Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2023 – 2026</i> to the Bay-Lake Regional Planning Commission  |
| 2:20 p.m. | 9. Update on WisDOT Northeast Region and Other MPO Planning Activities   |
| 2:25 p.m. | 10. Next Meeting Date  |
| 2:30 p.m. | 11. Adjournment  |

The MPO Technical and Policy Advisory Committees welcome all visitors to listen and observe, but only MPO Technical and Policy Advisory Committee members and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4 (Public Input).

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,

Jeffrey C. Agee-Aguayo  
Transportation Planner III  
(920) 448-2820, Ext. 103  
[jagee@baylakerpc.org](mailto:jagee@baylakerpc.org)