



**MEMORANDUM**

**TO:** Sheboygan Metropolitan Planning Area Technical and Policy Advisory Committees  
**FROM:** <sup>JCA</sup> Jeffrey C. Agee-Aguayo, Transportation Planner III  
**DATE:** August 29, 2018  
**RE:** Meeting Notice

A joint meeting of the Sheboygan Metropolitan Planning Organization (MPO) Technical and Policy Advisory Committees is scheduled for:

**Thursday, September 6, 2018, at 1:00 p.m.**  
**Sheboygan County Administration Building (Room 119)**  
**508 New York Avenue, Sheboygan**

Please find enclosed the following items:

- (1) Meeting Agenda; and
- (2) Draft minutes of the special joint Technical Advisory Committee/Policy Advisory Committee meeting of July 25, 2018.

Items that will be e-mailed to members of both committees and distributed (as needed) will include project tables that will appear in the draft *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2019 – 2022*; and a synopsis of proposed work elements in the draft *2019 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*. Draft Chapter 5 (Existing Condition of the Transportation Network) of the Update to the *Year 2045 Sheboygan Area Transportation Plan (SATP)* was e-mailed to members of both committees on August 6, 2018, and can also be found at:

[https://baylakerpc.org/services/transportation/sheboygan-mpo/year-2045-sheboygan-area-transportation-plan-satp\(.\)](https://baylakerpc.org/services/transportation/sheboygan-mpo/year-2045-sheboygan-area-transportation-plan-satp(.))  
The 2018 Transit Asset Management (TAM) Plan for Shoreline Metro will be distributed at the meeting for review.

Agenda items to be addressed at the September 6 meeting will include: review of project tables and release for a 30 day public comment period of the draft *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2019 – 2022*; preliminary review of work elements in the draft *2019 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*; review of draft Chapter 5 of the Update to the *Year 2045 SATP*; an update on 2018 performance target setting for the Sheboygan metropolitan planning area; review and recommendation of approval of the 2018 TAM Plan for Shoreline Metro to the Bay-Lake Regional Planning Commission; and an update on WisDOT Northeast Region and other MPO planning activities.

I look forward to seeing you or your representative in attendance at this upcoming meeting.

cc.: Area News Media and Interested Citizens

## AGENDA

**BAY-LAKE REGIONAL PLANNING COMMISSION  
METROPOLITAN PLANNING ORGANIZATION (MPO)  
SHEBOYGAN METROPOLITAN PLANNING AREA  
TECHNICAL AND POLICY ADVISORY COMMITTEES**

**Thursday, September 6, 2018**

**1:00 p.m. – 2:30 p.m.**

**Sheboygan County Administration Building (Room 119)  
508 New York Avenue, Sheboygan**

- 1:00 p.m.      1. Call to Order and Introductions
2. Review and Approval of Agenda as Authorized by Law
3. Review and Approval of July 25, 2018, Special Joint Technical Advisory Committee/Policy Advisory Committee Meeting Minutes
- 1:05 p.m.      4. Public Input – 10 Minutes
- 1:15 p.m.      5. Draft *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2019 – 2022*
- A. Review of Project Tables
- B. Release for a 30 Day Public Comment Period
- 1:35 p.m.      6. Preliminary Review of Work Elements in the Draft *2019 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*
- 1:45 p.m.      7. Review of Draft Chapter 5 (Existing Condition of the Transportation Network) of the Update to the *Year 2045 Sheboygan Area Transportation Plan (SATP)*
- 2:00 p.m.      8. Update on 2018 Performance Target Setting for the Sheboygan Metropolitan Planning Area
- 2:05 p.m.      9. Review and Recommendation of Approval of the 2018 Transit Asset Management (TAM) Plan for Shoreline Metro to the Bay-Lake Regional Planning Commission
- 2:20 p.m.      10. Update on WisDOT Northeast Region and Other MPO Planning Activities
- 2:25 p.m.      11. Next Meeting Date
- 2:30 p.m.      12. Adjournment

The MPO Technical and Policy Advisory Committees welcome all visitors to listen and observe, but only MPO Technical and Policy Advisory Committee members and those invited to speak (by approved motion) will be permitted to speak. This policy applies to all agenda items except agenda item #4 (Public Input).

Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Bay-Lake Regional Planning Commission at (920) 448-2820 two working days prior to the meeting so that arrangements can be made.

Staff Contact,

Jeffrey C. Agee-Aguayo, Transportation Planner III, (920) 448-2820, Ext. 103