

**AMENDMENT #1 TO
SHEBOYGAN METROPOLITAN PLANNING AREA
TRANSPORTATION PLANNING WORK PROGRAM**

2023



U.S. Department
of Transportation
**Federal Transit
Administration**



U.S. Department
of Transportation
**Federal Highway
Administration**



BAY LAKE
Regional Planning Commission | Since 1972

Prepared by:

Bay-Lake Regional Planning Commission

January, 2023

III. SHORT-RANGE TRANSPORTATION PLANNING

Objective and Methodology

Short-range transportation planning activities in 2023 will include:

- Continuation of several public involvement, environmental justice and Title VI activities, including updating the Commission's Title VI Plan by October 2023 (**promotes Equity and Justice⁴⁰ in Transportation Planning, a USDOT planning emphasis area**).
- Providing planning assistance to local units of government and to WisDOT, if requested (this may include assistance on WisDOT and other grant applications, if needed).
- Continuing to collect data for those performance indicators that can be tracked annually, and sharing of such data with members of the Sheboygan MPO Technical and Policy Advisory Committees (**promotes Data in Transportation Planning, a USDOT planning emphasis area**).
- Assistance to Sheboygan County with the final stages of implementation of its non-motorized transportation pilot grant program*.
- Working on a Bicycle and Pedestrian transportation improvement plan for the metropolitan planning area as time permits*.
- Completion of special studies for Shoreline Metro, as requested by its Director*.
- Continuing to provide technical assistance to Shoreline Metro and to the Sheboygan County Economic Development Corporation (SCEDC) on employment transportation issues in the Sheboygan metropolitan planning area*.
- Assistance in preparing possible amendments to the *2020 Coordinated Public Transit – Human Services Transportation Plan for Sheboygan County** (**promotes Equity and Justice in Transportation Planning, a USDOT planning emphasis area**).

*These items will include activities that meet the 2.5% Safe and Accessible Transportation Options Set-aside requirements in the BIL.

V. SHEBOYGAN COUNTY TRANSPORTATION PLANNING/FEASIBILITY STUDY

Completion of the Sheboygan County Transportation Planning/Feasibility Study will begin in March 2023, and will continue into 2024. Sheboygan County Transportation Planning/Feasibility Study activities in 2023 will include:

- Completion of an Introduction and Context Element;
- Completion of an Existing Supply and Demand Element;
- Completion of Public Engagement through an Online Survey;
- Completion of a Proposed Service Options Element;
- Completion of a Ridership Estimation of Proposed Service Options Element;
- Completion of a Cost and Revenue Analysis Element;
- Presentation of study elements at two virtual meetings and one in-person meeting, as well as facilitation of one virtual workshop; and
- Project administration.

Sheboygan County Transportation Planning/Feasibility Study activities that will continue into 2024 will be identified in the upcoming *2024 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*. Some 80 percent of the funding for this project comes from the Federal Transit Administration (FTA) Section 5304 program, with the 20 percent local match coming from a combination of American Rescue Plan Act (ARPA) funds received by Sheboygan County and local revenues provided by the county; there is no state funding associated with this project.

Table 5 outlines Sheboygan County Transportation Planning/Feasibility Study planning activities and the budget, staff hours and schedule allocated to these activities.

**TABLE 5
SHEBOYGAN COUNTY TRANSPORTATION PLANNING/FEASIBILITY STUDY**

ACTIVITY	OUTCOME	BUDGET	STAFF HOURS	SCHEDULE
Public Participation Activities	1. Completion and Analysis of Survey/ Mapping Exercise	\$2,104	29	June - July
Completion of Study Elements	1. Completion of Introduction and Context Element 2. Completion of Existing Supply and Demand Element 3. Completion of Proposed Service Options Element 4. Completion of Ridership Estimation of Proposed Service Options Element 5. Completion of Cost and Revenue Analysis Element	\$27,709	327	March - May March - May June - July August - October November - December
Meetings	1. Presentation of study elements at two virtual meetings and one in-person meeting, as well as facilitation of one virtual workshop	\$1,864	21	May, July, October and December
Administration	1. Preparation of quarterly progress reports and invoices	\$1,031	14	March - December
Non-Personnel Expenses*	1. Total Expenses (excluding travel)	\$757	Expense Only	
Total		\$33,465	391	

*Non-personnel expenses include: printing costs and the purchase of network analyst software for the completion and analysis of the survey/mapping exercise.

Staff Hour Summary for Short-Range Transportation Planning:

Staff Position:	Total Work Program Hours:
Executive Director	0
Assistant Director	0
Transportation Planner III	156
Transportation Planner I	176
Community Assistance Planner	0
GIS Coordinator/Planner	50
Economic Development Planner	0
Environmental Planner	0
Administrative Assistant	9
Accounts Coordinator	0
Planning/GIS Intern	0
Total	391