

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING
January 27, 2022
(Conducted via Teleconference using Go to Meeting)

MEMBERS PRESENT: Vernon Koch, Policy Advisory Committee Chairperson, Presiding

Policy Advisory Committee: Charles Born (Town of Lima)
Tom Holtan for Daniel Hein (Town of Sheboygan)
George Marthenze (Town of Herman)
Jenny Nelson for Colleen Harris (WisDOT Northeast Region,
Green Bay)

Technical Advisory Committee: Jerry Benzschawel (City of Sheboygan Falls Department of
Public Works)
David Biebel (City of Sheboygan Department of Public Works)
David Bizot (Wisconsin Department of Natural Resources
Bureau of Air Management, Madison)
Aaron Brault (Sheboygan County Planning and Conservation
Department)
Alex Dums (WisDOT Northeast Region, Green Bay)
Brett Edgerle (Village of Kohler)
Derek Muench (Shoreline Metro)
Ryan Sazama (City of Sheboygan Department of Public
Works)
Brad Sippel (WisDOT Bureau of Planning and Economic
Development, Madison)
David Smith (Bicycle and Pedestrian Transportation Advocate)
Steve Sokolowski (City of Sheboygan Department of Planning
and Development)
Emily Stewart for Greg Schnell (Sheboygan County
Transportation Department)

MEMBERS EXCUSED: Heather Cleveland (Sheboygan Transit Commission)

OTHERS PRESENT: Gary Maples (Interested Citizen)

STAFF PRESENT: Chris Garcia and Jeffrey Agee-Aguayo (Bay-Lake Regional
Planning Commission)

1. The meeting was called to order at 1:01 p.m. by Policy Advisory Committee Chairperson
Vernon Koch.

Members of both committees and staff participating on the teleconference introduced themselves for the benefit of everyone participating in the meeting.

Members of both committees and staff participating on the teleconference noted committee members who had asked to be excused from the meeting.

Jeffrey Agee-Aguayo requested two items from participants for record keeping purposes. First, that participants state their name when speaking or making a motion or second. Second, that there may be possible roll call votes if there are any non-unanimous votes at this meeting.

2. Jeffrey Agee-Aguayo projected the meeting agenda on the shared screen feature in Go to Meeting, and briefly reviewed the agenda. The agenda was also emailed to members of both committees about a week in advance of the meeting.

Moved by David Biebel and seconded by Aaron Brault that both committees approve the agenda for the January 27, 2022, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

3. Jeffrey Agee-Aguayo projected the draft minutes of the October 28, 2021, joint meeting on the shared screen feature in Go to Meeting, and briefly reviewed those minutes. The draft minutes were also emailed to members of both committees about a week in advance of the meeting.

Moved by Aaron Brault and seconded by David Biebel that both committees approve the minutes of the October 28, 2021, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

4. Policy Advisory Committee Chairperson Vernon Koch asked if there was any public input.

Alex Dums discussed a January 2022 WisDOT solicitation for projects in two local programs (Surface Transportation Program and Local Bridge Program) resulting from the recently approved federal Bipartisan Infrastructure Law (BIL). Materials will be available on WisDOT's website by Monday, January 31, 2022. This solicitation is only for construction projects that are ready to go, as the funds under this solicitation need to be obligated by the end of federal fiscal year 2022 (September 30, 2022).

Alex Dums also discussed a February 2022 WisDOT solicitation for projects in four local programs (Surface Transportation Program, Local Bridge Program, Congestion Mitigation and Air Quality, and Transportation Alternatives Program) also resulting from the BIL. Materials will be available for this solicitation by late February. This solicitation is for both design and

construction elements of projects, and will cover federal fiscal years 2023 through 2026 (October 1, 2022, through September 30, 2026).

Jeffrey Agee-Aguayo projected a letter from the Director of WisDOT's Bureau of Transit, Local Roads, Railroads and Harbors to local government partners dated January 19, 2022, discussing these solicitations on the shared screen feature in Go to Meeting, and briefly reviewed this letter with everyone participating in the meeting.

Aaron Brault asked if projects that were already receiving federal funding might be eligible for additional funding through these solicitations; Alex Dums responded that he would need to research this further.

David Biebel asked if allocations under these programs could be made directly to municipalities; Alex Dums responded that this was not how the programs worked. Jenny Nelson commented that this is because state agencies like WisDOT are acting as agents of the corresponding federal agency (in this case the USDOT).

Jenny Nelson indicated that she provided a link to WisDOT Northeast Region current projects in an email to Jeffrey Agee-Aguayo, who stated that he would get it out to members of both communities soon.

No additional public input was received.

5. Members of both committees reviewed and recommended approval of minor amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2022 – 2025* to the Bay-Lake Regional Planning Commission. These materials were emailed to members of both committees about a week in advance of the meeting.

Jeffrey Agee-Aguayo projected revisions to Table 3 (Calendar Years 2021: Elderly and Disabled Transportation Capital Projects) on the shared screen feature in Go to Meeting. This revision programmed funding for the enhanced volunteer driver program of the Sheboygan County Aging and Disability Resource Center (ADRC) using Federal Transit Administration (FTA) Section 5310 funding. Federal funding for this program would be \$26,061, with a local share of \$38,150, and with \$10,475 in fares and contributions, for a total budget of \$74,686. In addition, cost adjustments were made to the Sheboygan County ADRC's purchase of specialized transportation services from Shoreline Metro; the state share would be \$300,632, the local share would be \$60,126, and fares and contributions would be \$30,000, for a total cost of \$390,758.

Jeffrey Agee-Aguayo projected a revision to Table 4 (Calendar Years 2022 – 2025: Elderly and Disabled Transportation Capital Projects) on the shared screen feature in Go to Meeting. This revision added a paratransit vehicle to the fleet of the Sheboygan County ADRC using FTA Section 5310 funding; the cost of this vehicle would be \$76,000, with a federal share of \$60,800,

and with a local share of \$15,200. Similar cost adjustments were made to the illustrative projects involving bus acquisitions in 2023 and 2024.

Jeffrey Agee-Aguayo projected revisions to Table 6 (Calendar Years 2022 – 2025: Street and Highway Improvement Projects) on the shared screen feature in Go to Meeting. Jeffrey Agee-Aguayo then reviewed revisions to Table 6 with everyone in attendance, which included the following:

- TIP ID No.: 372-18-010: State Highway 23/Kohler Memorial Drive/Erie Avenue: North Taylor Drive to North 9th Street: Adding Radio Communication Infrastructure, Installing of Video Detection, Conducting Intersection Turning Movement Counts, and Retiming and Coordinating Traffic Signals: The total cost of this project increased from \$411,600 to \$459,280; all of the increase involved the local share of this project, since the federal share is capped.
- TIP ID No.: 372-18-011: State Highways 28 and 42/14th Street/Calumet Drive: Indiana Avenue to North Avenue: Adding Radio Communication Infrastructure, Installing of Video Detection, Conducting Intersection Turning Movement Counts, and Retiming and Coordinating Traffic Signals: The total cost of this project increased from \$602,900 to \$617,320; all of the increase involved the local share of this project, since the federal share is capped.
- TIP ID No.: 372-20-001: Interstate Highway 43: Wilson Lima Road to State Highway 42: Resurfacing: This project was moved from 2024 to 2026, out of the TIP, but will be listed in the next TIP.
- TIP ID No.: 372-20-011: State Highway 32: County Highway D to State Highway 28: Milling and Overlay of the Existing Asphaltic Pavement: This project was moved from 2024 to 2025, with no cost changes.
- TIP ID No.: 372-20-012: State Highway 32: County Highway D to State Highway 28: Replacement and Preservation of Several Bridges: This project was moved from 2024 to 2025, with no cost changes.

Jeffrey Agee-Aguayo also noted cost changes to the highway preservation and highway improvement cost categories in the 2022 – 2025 funding summary in Table 6.

Jeffrey Agee-Aguayo projected the revised financial plan (fiscal constraint demonstration) for the January 2022 minor amendments to the 2022 – 2025 TIP on the shared screen feature in Go to Meeting. Jeffrey Agee-Aguayo then reviewed revisions to the financial plan, including changes to entries in the National Highway Performance Program (NHPP), the Surface Transportation Block Grant (STBG) program, and the FTA Section 5310 program in Table 7, as well as minor changes to pages 1 and 3 in the narrative.

As far as questions and comments from members of both committees were concerned, David Biebel wondered if design and other work on the State Highway 23 corridor from State Highway 57 to State Highway 32 (including work involving the intersection with County Highway TT) should be programmed in the *2022 – 2025 TIP*. Charles Born also discussed this corridor, including a meeting regarding the corridor that he participated in virtually in November 2021. Jeffrey Agee-Aguayo commented that this could be addressed in a future TIP amendment (possibly as soon as late February) if the WisDOT Northeast Region supplies him with sufficient information to process such an amendment.

Moved by Aaron Brault and seconded by Jerry Benzschawel that both committees recommend approval of the presented minor amendments to the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2022 – 2025* to the Bay-Lake Regional Planning Commission. Motion carried, with all voting aye on a voice vote.

6. Members of both committees reviewed the *Annual Listing of Obligated Projects for Calendar Year 2021*.

Jeffrey Agee-Aguayo projected the *Annual Listing of Obligated Projects for Calendar Year 2021* on the shared screen feature in Go to Meeting. This listing was emailed to members of both committees about a week in advance of the meeting. Jeffrey Agee-Aguayo then reviewed the listing. Five FHWA obligated project line items and one FTA obligated project line item were reviewed.

Jeffrey Agee-Aguayo stated that no action was needed on this agenda item unless changes were made. This information will soon be posted on the MPO webpage.

There were no questions or comments on the *Annual Listing of Obligated Projects for Calendar Year 2021* from members of either committee. This listing will be posted to the MPO webpage soon.

7. Members of both committees reviewed revisions to the report on transportation system performance indicators for the Sheboygan Metropolitan Planning Area for 2021.

Jeffrey Agee-Aguayo projected the transportation system performance indicators report and the Power Point presentation concerning this report on the shared screen feature in Go to Meeting. Jeffrey Agee-Aguayo noted that this report was also e-mailed to members of both committees about a week in advance of this meeting.

Jeffrey Agee-Aguayo then reviewed the transportation system performance indicators report with everyone in attendance using the Power Point presentation. Parts of the full report were referenced and reviewed as needed. Maps regarding Pavement Condition Index (PCI) ratings of State Trunk Highway segments, sufficiency ratings of bridges, and condition of culverts within

the communities of the Sheboygan Metropolitan Planning Area that appeared at the end of the report were also reviewed with members of both committees in attendance.

As far as comments from members of both committees were concerned, Derek Muench commented that the portion of the report on intercity bus (pp. 18 – 19) and slide 19 of the Power Point presentation should be revised to indicate that Megabus (operated by Coach USA) replaced Jefferson Bus Lines as one of the two main intercity bus services along the Interstate Highway 43 corridor (effective January 1, 2022), and added that he believed that Lamers Connect no longer provided weekend transportation in the corridor.

Jeffrey Agee-Aguayo stated that he would revise the report based on comments that were raised by Mr. Muench, and would have it posted to the MPO webpage soon.

8. Members of both committees reviewed 2022 major work program activities (especially long-range transportation planning activities).

Jeffrey Agee-Aguayo projected a spreadsheet regarding items scheduled to be discussed at 2022 joint meetings of the Sheboygan MPO Technical and Policy Advisory Committees on the shared screen feature in Go to Meeting, and reviewed these items with members of both committees in attendance. This information can be found at: [https://baylakerpc.org/sheboygan-mpo/about/sheboygan-mpo-technical-and-policy-advisory-committee-joint-meetings\(.\)](https://baylakerpc.org/sheboygan-mpo/about/sheboygan-mpo-technical-and-policy-advisory-committee-joint-meetings(.))

There were no questions or comments regarding the 2022 major work program activities from members of either committee.

9. WisDOT Northeast Region staff gave the report regarding their activities under agenda item 4 (Public Input), since they had to leave the meeting early for another commitment. Jenny Nelson (in an email to Jeffrey Agee-Aguayo) encouraged members of both committees to monitor the following links for construction activities in the area:

Six-Year Highway Program: <https://wisconsindot.gov/Pages/projects/6yr-hwy-impr/overview/default.aspx>

Upcoming construction in the WisDOT Northeast Region: <https://projects.511wi.gov/>

Jeffrey Agee-Aguayo reminded meeting participants that Transportation Alternatives Program (TAP) applications for the 2022 – 2026 cycle were due to the WisDOT Northeast Region by close of business on January 28, 2022.

Jeffrey Agee-Aguayo and Chris Garcia then gave an update on other MPO planning activities to everyone participating in the meeting.

Jeffrey Agee-Aguayo stated that he participated in a meeting of the Bay-Lake Regional Planning Commission Executive Committee on October 29, 2022. Several MPO items were approved at this meeting, including the *Sheboygan Metropolitan Planning Area TIP: Calendar Years 2022 – 2025*; the *2022 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*; and highway safety performance targets for 2022.

Chris Garcia discussed numerous meetings of the Sheboygan County American Rescue Plan Act (ARPA) Transportation Taskforce in which he had been involved in recent months; Derek Muench also briefly discussed the work of this task force (of which he is the chairperson).

Jeffrey Agee-Aguayo discussed a report that he and Chris Garcia prepared in November and December of 2021 regarding COVID-19 impacts on Shoreline Metro. Once Derek Muench submits his corrections and/or additions to the report, it will be finalized. This report was not an MPO project, but rather was financed by special CARES Act funding from the U.S. Economic Development Administration (EDA).

Jeffrey Agee-Aguayo discussed an amendment to the *2030 Sheboygan Urbanized Area Sewer Service Plan* for the City of Sheboygan Falls that was being processed by Commission staff. This amendment received a public hearing on December 21, 2021, and was approved by the plan's Technical Advisory Committee the morning of January 27, 2022. The amendment will be submitted to the WDNR for approval in the near future.

Jeffrey Agee-Aguayo noted that he participated in a quarterly meeting of the Sheboygan County Transportation Coordinating Committee (TCC) on December 9, 2021.

Jeffrey Agee-Aguayo indicated that he participated in a meeting of the full Bay-Lake Regional Planning Commission on December 10, 2021; correspondence related to the MPO was reviewed at this meeting.

Jeffrey Agee-Aguayo commented that he and Chris Garcia participated in a virtual quarterly meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) the morning of January 11, 2022.

Jeffrey Agee-Aguayo stated that he and Chris Garcia participated in a virtual quarterly meeting of the Wisconsin Department of Natural Resources (WDNR) Transportation Conformity Work Group (TCWG) the afternoon of January 11, 2022.

Jeffrey Agee-Aguayo noted that he and Chris Garcia participated in a virtual briefing by staff of the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors regarding the BIL and its impacts to local programs the morning of January 13, 2022.

Jeffrey Agee-Aguayo indicated that he and Chris Garcia participated in a virtual meeting of the Northeast Wisconsin Intermodal Study Steering Committee the morning of January 19, 2022.

Jeffrey Agee-Aguayo commented that he and Chris Garcia participated in a virtual quarterly MPO/RPC Directors' meeting with WisDOT and FHWA staff the morning of January 25, 2022.

Finally, Jeffrey Agee-Aguayo stated that he would be participating in a virtual meeting of the Bay-Lake Regional Planning Commission's Executive Committee the morning of January 28, 2022; approval of the amendments to the 2022 – 2025 TIP that were recommended for approval at this meeting was among the agenda items.

10. The next meeting of the Sheboygan MPO Technical and Policy Advisory Committees was scheduled for **Thursday, February 24, 2022, at 1:00 p.m.**

The status of COVID-19 in the area will determine whether this will be a “hybrid” (in person and virtual) or strictly virtual meeting.

11. **Moved** by George Marthenze and seconded by Charles Born that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 2:16 p.m.

Recording secretary,

Jeffrey C. Agee-Aguayo