

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING
October 25, 2019

COMMITTEE MEMBERS PRESENT: Terry Brazeau, Mike Hotz, Larry Neuens, Dan Koski, Michael Kunesh, and Thomas Romdenne

COMMITTEE MEMBERS ABSENT: Tom Sieber and Ken Fisher

STAFF PRESENT: Cindy Wojtczak, Emily Pierquet, Brandon Robinson, and Jeffrey Agee Aguayo

OTHERS PRESENT: Keith Langenhahn (Wisconsin Counties Association)

I. Chairperson Dan Koski called the meeting to order at 10:06 a.m.

II. **Moved** by Larry Neuens and seconded by Mike Hotz to approve the agenda as written. Motion carried, with all voting aye on a voice vote.

III. **Public Input**

Keith Langenhahn discussed the bill that the Wisconsin Counties Association's lobbying team is working on in order to have the state pay for special elections. This would ease the financial burden that elections place on the counties. Other topics of discussion included the Governor's meeting on gun violence, conduit bonds, Boston Mutual life insurance, and the car rentals available through Enterprise for county and municipal use.

IV. **Approval of Minutes**

Moved by Mike Hotz and seconded by Tom Romdenne that the minutes of the July 26, 2019, Executive Committee meeting be approved as written. Motion carried, with all voting aye on a voice vote.

V. **Communications**

a. FHWA/FTA – October 21, 2019, letter to Cindy Wojtczak determining that the *Sheboygan Metropolitan Planning Area Transportation Improvement Program: Calendar Years 2020-2023* (2020 - 2023 TIP) meets the requirements of the transportation conformity regulations.

b. Brandon Robinson – October 24, 2019, letter on behalf of the BLRPC staff requesting that the Commission purchase a new business vehicle.

Moved by Mike Hotz and seconded by Terry Brazeau to approve the purchase of a new staff vehicle. Motion carried, with all voting aye on a voice vote.

VI. **New Contracts**

Cindy Wojtczak reviewed the following contract with committee members in attendance:

- a. 19024-07 Town of Underhill, Oconto County
CDBG Application and Fire Station Environmental Assessment
November 1, 2019, to June 30, 2020
\$8,000 fee with no match

Moved by Larry Neuens and seconded by Tom Romdenne to approve the contract as presented. Motion carried, with all voting aye on a voice vote.

VII. **Brown and Door County Commissioner Correspondence**

The Committee discussed the nonmember status of Brown and Door counties. The Committee asked the Bay-Lake RPC staff to reach out to municipalities within those counties with a letter advertising the services available along with their projected levy amount.

- VIII. Jeffrey Agee-Aguayo presented Resolution 10-2019: Resolution of the Bay-Lake Regional Planning Commission approving the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Year 2020-2023*, determining air quality conformity for the Update to the *Year 2045 Sheboygan Area Transportation Plan (SATP)* and its implementing *2020-2023 TIP*, and certifying the Metropolitan Transportation Planning Process for the Sheboygan Metropolitan Planning Area.

Moved by Mike Hotz and seconded by Tom Romdenne to approve Resolution 10-2019. Motion carried, with all voting aye on a voice vote.

- IX. Jeffrey Agee-Aguayo presented Resolution 11-2019: Resolution of the Bay-Lake Regional Planning Commission to approve the *2020 Sheboygan Metropolitan Planning Area Transportation Planning Work Program*.

Moved by Mike Hotz and seconded by Tom Romdenne to approve Resolution 11-2019. Motion carried, with all voting aye on a voice vote.

- X. Brandon Robinson presented Resolution 12-2019: Resolution of the Bay-Lake Regional Planning Commission to approve the *2020 Regional Transportation Work Program*.

Moved by Larry Neuens and seconded by Tom Romdenne approve Resolution 12-2019. Motion carried, with all voting aye on a voice vote.

XI. **Wisconsin Coastal Management Applications**

Brandon Robinson presented the 2020 Wisconsin Coastal Management Program applications that the BLRPC staff have submitted. The Technical Assistance Grant is a \$40,000 grant with a 50% match by BLRPC. This program is used to conduct outreach

and public education, attend workshops and conferences, and get involved with local environmental committees to keep up to date on current coastal issues.

The 2020 Coastal Resiliency Study is a two phase project that would aim to study the effects that climate changes have on the coastline, such as bluff recession. BLRPC will work with the University of Wisconsin Sea Grant and University of Wisconsin Madison to study the coastline through Sheboygan, Manitowoc, and Kewaunee counties. The estimated cost of the first phase would be \$56,000, in which BLRPC will match \$17,750 and the UW Sea Grant and UW Madison will contribute a combined match of \$10,250.

Brandon Robinson submitted grant applications for the City of Marinette and the City of Two Rivers comprehensive plan updates. The Two Rivers comprehensive plan is \$56,000, in which the City of Two Rivers will provide the local match. The City of Marinette comprehensive plan is \$45,000 and the City of Marinette will provide the local match for its plan as well.

XII. Bills & Receipts

Cindy Wojtczak presented the September 2019 Bills and Receipts.

Moved by Mike Hotz and seconded by Terry Brazeau to accept the *September 2019 Bills and Receipts*, as presented. Motion carried, with all voting aye on a voice vote.

XIII. Upcoming Commission Meetings:

- a. Finance & Personnel Committee: 1:00 p.m., October 25, 2019, Green Bay Office
- b. Full Commission: 10:00 a.m., December 13, 2019, The Woods in Green Bay
- c. Executive Committee: 10:00 a.m., January 31, 2019, Green Bay Office

XIV. Moved by Mike Hotz and seconded by Larry Neuens that the Executive Committee adjourn. Motion carried, with all voting aye on a voice vote. The Executive Committee adjourned at 11:04 a.m.

Respectfully submitted,

Emily J. Pierquet
Recording Secretary