

**Position Title: Environmental Planner****Grade: 13**

**Position Description:** The Environmental Planner will work under the direction of the Assistant Director. This position will work closely with local communities and Bay-Lake RPC staff members to create planning documents for a variety of natural resource-related projects, including coastal resiliency, outdoor recreation, water trail, and restoration planning work. Much of the time will be spent in the office, with some field work and meeting attendance.

**Position Start Date:** Immediately

**Skills, Knowledge, and Abilities:**

- Knowledge of principles and practices of environmental planning practices;
- Experience with Adobe products such as Illustrator, InDesign, and Photoshop (preferred);
- Familiarity with GIS software programs and mobile field applications a plus; and
- Ability to collect, summarize and present data in a document format

**Desired Qualifications:** Bachelor's degree in environmental field and two or more years of experience in environmental planning or closely related field (preferred).

**Compensation:** Starting annual salary range of \$46,538 to \$62,190 with possible performance-based increases. Benefits package includes health, dental, life, and disability insurance; paid holidays, vacation, sick leave, and two personal days; and participation in the Wisconsin State Retirement System.

**Application Close Date:** Open until filled

**Application Requirements:** Please submit a cover letter, application, and references to the Administrative Assistant via email to [blrpcadmin@baylakerpc.org](mailto:blrpcadmin@baylakerpc.org) or by mail to Bay-Lake Regional Planning Commission, 1861 Nimitz Drive, De Pere, WI 54115, Attention: Brandon Robinson.

To obtain an application, visit the Bay-Lake RPC website at <https://baylakerpc.org/about/employment-opportunities> or contact Bay-Lake RPC at (920) 448-2820. The Bay-Lake RPC is an Equal Opportunity Employer.