

**2016 Coordinated Public Transit - Human Services Transportation Plan  
for  
Manitowoc County, Wisconsin**

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## CHAPTER 1: INTRODUCTION

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### **COORDINATED PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION PLAN REQUIREMENT**

The human services transportation provisions of the federal “Fixing America’s Surface Transportation” (FAST) Act aim to improve transportation services for persons with disabilities, older adults, and individuals with lower incomes by ensuring that communities coordinate transportation resources provided through multiple federal programs (see Appendix A for federal and state transportation program descriptions). Coordination will enhance transportation access, minimize duplication of services, and facilitate the most appropriate and cost-effective transportation possible with available resources. In order to express these goals, Manitowoc County is required to publish a locally developed *Coordinated Public Transit – Human Services Transportation Plan*.

The FAST Act requires that the county *Coordinated Public Transit – Human Services Transportation Plan* identify an approved program of projects prior to distribution of funds from the Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities) program. Two other programs that were previously included in *Coordinated Public Transit – Human Services Transportation Plans* (Section 5316, the Job Access and Reverse Commute Program (JARC), and Section 5317, the New Freedom Program) were discontinued in the previous federal surface transportation legislation (the “Moving Ahead for Progress in the 21<sup>st</sup> Century” (MAP-21) Act), but were rolled into other existing programs; Section 5316 was rolled into Section 5311 in the case of Manitowoc County, while Section 5317 was rolled into Section 5310; these changes remained intact in the FAST Act. MAP-21 took effect on October 1, 2012, and involved various extensions beyond its official ending date of September 30, 2014. The FAST Act was signed into law by President Obama on December 4, 2015, took effect immediately, and authorizes various forms of surface transportation through September 30, 2020.

In addition, WisDOT has required or recommended that the following items be included in the plan. These items include:

1. County Meeting Invitation List;
2. County Meeting Participant List;
3. County Meeting Flyer;
4. County Meeting Record;
5. Inventory of Transportation Providers in Manitowoc County;
6. County Coordination and Assessment Action Plan; and
7. County List of Approved Projects for the Section 5310 Program.

All of these items are included in the plan.

## **PARTICIPATION PROCESS**

The FAST Act also requires that the *Coordinated Public Transit – Human Services Transportation Plan* be developed through a local process that includes representatives from public and private transportation providers, human service agencies, interested parties and the general public.

WisDOT has developed a county meeting process to comply with this requirement. In the case of Manitowoc County, the transportation planner with the Bay-Lake Regional Planning Commission was chosen because he is currently responsible for reviewing federal and state program applications, needs to be aware of and knowledgeable about transit programs and funding streams in the county, and is an independent and objective entity.

Bay-Lake Regional Planning Commission staff developed a list of potential representatives using WisDOT-endorsed guidelines, and invited them to participate in the county meeting (see Appendix B for a copy of the letter requesting participation, Appendix C for the list of the Manitowoc County meeting invitees, Appendix D for a copy of the Manitowoc County meeting agenda, and Appendix E for a copy of the Manitowoc County meeting flyer). In addition, the Manitowoc County news media were informed of the Manitowoc County meeting.

## **MEETING RECORD**

The Manitowoc County meeting was held on August 23, 2016. The county meeting participants are listed in Table 1.

<b>Table 1</b> <b>Manitowoc County Public Transit - Human Services Transportation Coordination Assessment Meeting</b> <b>August 23, 2016</b> <b>Attendance List</b>	
<b>Name</b>	<b>Representing</b>
Jan Algozine	Silver Lake College
Shirley Fessler	Manitowoc County Transportation Coordinating Committee
James Froelich	Town of Kossuth
Becky Gauthier	St. Mary's Home
Linda Grider	Maritime Metro Transit - Mobility Manager
Anne Taylor Howard	Consumer
Thomas Keil	Holiday House - Director
August Krieser	Consumer
Cathy Ley	ADRC of the Lakeshore - Director
Jim Muenzenmeyer	Maritime Metro Transit - Manager
Kim Novak	ADRC of the Lakeshore
Steve Roekle	Assist-to-Transport
Colleen Wisnicki	Aurora Health Care
Anna Marie Wood	Consumer
Jeffrey Agee-Aguayo	Bay-Lake Regional Planning Commission

## CHAPTER 2: DEMOGRAPHIC ANALYSIS

### **PERSONS WITH DISABILITIES**

According to the Wisconsin Department of Administration Demographic Services Center, Manitowoc County had an estimated population of 81,372 in 2015. According to projections made by Commission staff that were extrapolated from the *2010 – 2014 American Community Survey 5-Year Estimates*, 4,354 persons are considered elderly disabled. According to the Wisconsin Department of Transportation population estimates for the 2016 Section 85.21 grant application (2015), 5,007 are considered non-elderly disabled. The definition used to define persons with disabilities is:

*Individuals who, because of any temporary or permanent physical or mental condition or institutional residence, are unable, without special facilities or special planning or design, to use available transportation facilities and services as effectively as persons who are not so affected.”*

Table 2 indicates persons with disabilities in Manitowoc County in 2015.

<b>Table 2</b>		
<b>Persons with Disabilities in Manitowoc County</b>		
<b>Category</b>	<b>Population</b>	<b>Percent of Population</b>
Elderly Disabled	4,354	5.4%
Non-Elderly Disabled	5,007	6.2%
<b>Total</b>	<b>9,361</b>	<b>11.5%</b>
Source: Wisconsin Department of Administration, Demographic Services Center, <i>Official Final Estimates, January 1, 2015, Wisconsin Counties, with Comparison to Census 2010</i> , 2015; U.S. Census Bureau, <i>2010 - 2014 American Community Survey 5-Year Estimates</i> , Table B18101 (Sex by Age by Disability Status); Wisconsin Department of Transportation, <i>2016 Wisconsin 85.21 County Elderly and Disabled Transportation Assistance Program Allocation</i> , 2015; and Bay-Lake Regional Planning Commission, 2016.		

### **POPULATION BY AGE**

Table 3 summarizes the 2010 and future (2040) population of Manitowoc County by age cohort.

In 2010, Manitowoc County had 13,714 people age 65 or older. By 2040, the population age 65 or older is expected to increase by over 70 percent to 23,340. As a result, this segment of the population will require additional specialized transportation services.

<b>Table 3</b> <b>Population of Manitowoc County by Age Cohort</b>					
<b>Age Category</b>	<b>2010 Census</b>	<b>2040 Projection</b>	<b>Difference Between 2010 and 2040</b>	<b>Percent of 2010 Population</b>	<b>Percent of 2040 Population</b>
0 to 4	4,550	3,850	(700)	5.59%	4.88%
5 to 9	4,874	4,320	(554)	5.98%	5.47%
10 to 14	5,254	4,630	(624)	6.45%	5.87%
15 to 19	5,484	4,590	(894)	6.73%	5.82%
20 to 24	4,033	3,470	(563)	4.95%	4.40%
25 to 29	4,480	3,620	(860)	5.50%	4.59%
30 to 34	4,404	3,960	(444)	5.41%	5.02%
35 to 39	4,499	3,960	(539)	5.52%	5.02%
40 to 44	5,464	4,190	(1,274)	6.71%	5.31%
45 to 49	6,743	4,750	(1,993)	8.28%	6.02%
50 to 54	6,846	4,800	(2,046)	8.41%	6.08%
55 to 59	6,166	4,910	(1,256)	7.57%	6.22%
60 to 64	4,931	4,530	(401)	6.05%	5.74%
65 to 69	3,810	4,330	520	4.68%	5.49%
70 to 74	2,984	4,810	1,826	3.66%	6.09%
75 to 79	2,501	5,230	2,729	3.07%	6.63%
80 to 84	2,186	4,390	2,204	2.68%	5.56%
85 to 89	1,400	2,810	1,410	1.72%	3.56%
90 or older	833	1,770	937	1.02%	2.24%
<b>Totals</b>	<b>81,442</b>	<b>78,920</b>	<b>(2,522)</b>	<b>100.00%</b>	<b>100.00%</b>
<b>Age 65 or older</b>	<b>13,714</b>	<b>23,340</b>	<b>9,626</b>	<b>16.84%</b>	<b>29.57%</b>
Source: U.S. Census Bureau, 2010; Wisconsin Department of Administration Demographic Services Center, <i>Population Projections by Sex and Age, 2010 - 2040, Wisconsin Counties, Final Release</i> , 2013; and Bay-Lake Regional Planning Commission, 2016.					

### **MEDIAN HOUSEHOLD INCOME AND LOW INCOME HOUSEHOLDS IN MANITOWOC COUNTY**

The median household income (according to the *2010 – 2014 American Community Survey*) was \$48,629 (in 2014 inflation-adjusted dollars, and with a margin of error of \$1,444). Some seven of the eight Census tracts located mostly in the City of Manitowoc had median household incomes below the county median household income; two of these Census tracts had median household income levels below 75 percent of the county median household income level. All four of the Census tracts located mostly in the City of Two Rivers had median household income levels below the county median household income; two of these Census tracts had median household income levels below 80 percent of the county median household income level. All of the rural Census tracts in Manitowoc County had median household income levels above the county median household income level.



## **CHAPTER 3: TRANSPORTATION PROVIDERS IN MANITOWOC COUNTY**

### **INVENTORY OF PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION SERVICES IN MANITOWOC COUNTY**

#### **Maritime Metro Transit**

Maritime Metro Transit (MMT) is a publicly owned and operated fixed-route transit system serving the Cities of Manitowoc and Two Rivers. The City of Manitowoc took over the management operations of the privately owned Manitowoc Motor Coach Company in January 1978. From 1978 through 1999, MMT was known as the Manitowoc Transit System.

MMT is a City of Manitowoc department. The Transit Manager reports to the Director of Public Infrastructure involving all city-related matters, and also reports to the Public Infrastructure Committee of the City of Manitowoc Common Council, which is the assigned standing committee for transit policy. In addition, the Transit Manager consults with the city's Transit Commission on transit matters; the Transit Commission has six citizen members plus one alderman. Ultimately, the final decision on transit matters rests with the Mayor and the Manitowoc Common Council.

MMT currently staffs 17 bus drivers (11 full-time and six part-time), as well as one full-time and one part-time clerk. MMT is directly overseen by the Transit Manager. MMT also has 1.5 full-time equivalent mechanics that are overseen by the Fleet Manager, whose time is pro-rated between MMT and the City of Manitowoc Department of Public Infrastructure.

In 1992, MMT initiated paratransit services under the Americans with Disabilities Act (ADA). This is a curb-to-curb service that provides transportation to the disabled population in the community that is unable to ride the fixed-route service. MMT currently contracts with Assist-to-Transport to provide these services, but retains the authority to certify riders. This contract expires in 2016.

In 2006, MMT entered into an agreement with what was then the Manitowoc County Aging and Disability Resource Center (ADRC, now known as the ADRC of the Lakeshore) to provide rides in cooperation with its ADA paratransit services for elderly and disabled persons who live in urban and rural areas of Manitowoc County. Like its ADA paratransit service, MMT currently contracts with Assist-to-Transport to provide these services, but retains the authority to certify riders. This agreement expires in 2016.

#### **Service Characteristics**

Current regular fixed-route transit services provided in the MMT service area are provided on seven routes; six of these routes (Routes 2, 3, 4, 5, 6A and 6B) exclusively serve the City of Manitowoc portion of the transit service area. Route 1 primarily serves the City of Two Rivers, but also serves the northeastern portion of the City of Manitowoc. All routes except Route 1 converge near Manitowoc's central business district; Routes 1 and 2 meet at the Meadow Links Transfer Point on the northeast side of the City of Manitowoc. The downtown serves as the main transfer point between most routes, and schedules are designed so that transfers are easily accommodated. The transfer point is located at 915 South 11<sup>th</sup> Street.

Service is generally provided six days a week, Monday through Saturday, with no service on Sundays or on six observed holidays. Weekday service begins at 5:00 a.m. and ends at 7:30 p.m. for Routes 2, 5 and 6A, while weekday service begins at 5:30 a.m. and ends at 8:00 p.m. for Routes 3, 4 and 6B. Weekday service begins at 5:12 a.m. and ends around 7:12 p.m. on Route 1. Saturday service begins at 9:00 a.m. and ends at 3:30 p.m. for Routes 2, 5 and 6A, while Saturday service begins at 9:30 a.m. and ends at 4:00 p.m. for Routes 3, 4 and 6B. Saturday service begins at 9:12 a.m. and ends with an abbreviated trip that starts at 3:12 p.m. on Route 1. Route length is generally one hour for Route 1 (although the last trip for Route 1 on Saturdays is a half hour in length), and is generally a half hour for all other routes on both weekdays and Saturdays.

Frequency of service is variable across the routes. On weekdays, Routes 2, 3, 4 and 5 have service once each hour before 7:00 a.m. and after 5:30 p.m., and have service once each half hour between 7:00 a.m. and 5:30 p.m., while Routes 1, 6A and 6B have service once each hour throughout the service day. On Saturdays, all routes have service once each hour throughout the service day.

Profiles of each of MMT's routes are noted below:

### ***Route 1***

Route 1 is the Two Rivers route, which provides service between the Cities of Manitowoc and Two Rivers. Route 1 travels for an average length of 18.5 miles. Its southern terminus is at the Meadow Links Transfer Point, while its northern terminus is at the intersection of 45<sup>th</sup> Street and Tannery Road in Two Rivers. Major trip generators served by Route 1 include Roncalli High School, the Woodland Clinic, Aurora Medical Center/Hospital, two elementary schools and one middle school in the City of Two Rivers, the Lester Public Library, the Two Rivers Senior Center, Two Rivers City Hall, the Piggly Wiggly and Pick & Save Supermarkets in Two Rivers, and the Manitowoc Social Security office, along with a few apartment complexes and elderly housing facilities in the City of Two Rivers.

Route 1 operates hourly throughout the service day on weekdays and on Saturdays.

### ***Route 2***

Route 2 is the Northeast Loop route, which provides service to the portions of the east side of the City of Manitowoc north of the Manitowoc River, and connects to Route 1 at the Meadow Links Transfer Point. Route 2 travels for a length of 8.1 miles. Its southern terminus is at the Intermodal Transfer Center, while its northern terminus is at the Meadow Links Transfer Point. Major trip generators served by Route 2 include the Manitowoc Public Library, the Wisconsin Maritime Museum, the Manitowoc – Two Rivers YMCA, the Waldo East office complex, the Manitowoc Social Security office, Roncalli High School, the Piggly Wiggly Supermarket in Manitowoc, the north side Aurora Manitowoc Clinic, one junior high school, one alternative high school, the Rahr West Museum, the Salvation Army and the St. Vincent de Paul store, along with a few elderly housing facilities.

### ***Route 3***

Route 3 is the Southwest Loop route, which travels along Washington Street and Calumet Avenue. Route 3 travels for a length of 6.9 miles. Its southern terminus is at the Goodwill Store on Frontage Road, while its northern terminus is at the Intermodal Transfer Center. Major trip generators served by Route 3 include the Manitowoc Senior Center, several businesses in the Harbor Town area, the Manitowoc County Office Complex, restaurants and businesses along Frontage Road, Bellin Health Clinic, the south side Aurora Manitowoc Clinic, and the Holy Family Harbor Town Campus. Major stores served by Route 3 include Copps' Food Center, Festival Foods, the Walmart Supercenter and Shopko.

### ***Route 4***

Route 4 is the Southeast Loop route, which provides service to the mostly residential southeastern portion of the City of Manitowoc east of South 26<sup>th</sup> Street and south of the Manitowoc River. Route 4 travels for a length of 8.4 miles. Its southern terminus is at Southfield Townhouses, while its northern terminus is at the Intermodal Transfer Center. Major trip generators served by Route 4 include Lincoln High School, the University of Wisconsin Manitowoc (on most daytime trips), three elementary schools (two public and one parochial), a junior high school and a parochial middle school, and the Manitowoc Public Library, along with some apartment complexes and elderly housing facilities.

### ***Route 5***

Route 5 is the West Loop route, which serves much of southwest Manitowoc, but with different destinations from Route 3. Route 5 travels on Franklin Street, Custer Street, Vista Road, West Expo Drive, South Rapids Road, Harbor Town Lane, Dewey Street, South 35<sup>th</sup> Street, Yorkshire Lane, South 30<sup>th</sup> Street, Calumet Avenue, and other streets on the southwest side. Route 5 travels for a length of 7.9 miles. Its southern terminus is at the Manitowoc County Job Center, while its northern terminus is at the Intermodal Transfer Center. Major trip generators served by Route 5 include the Manitowoc Senior Center, Hobby Lobby, Fleet Farm, medical, dental and eye clinics on West Expo Drive, Kohl's, Lowe's, the south side Aurora Medical Clinic, Festival Foods, the Manitowoc County Job Center/Lakeshore Technical College Manitowoc campus (during limited hours), Walgreen's, and the Manitowoc Post Office.

### ***Route 6A***

Route 6A is the North Central Loop route, which provides service to northern and west central portions of the City of Manitowoc north of Routes 3 and 5. Route 6A travels on South Water Street, Clark Street, Western Avenue, Meadow Lane, Broadway Street, North Rapids Road, Waldo Boulevard, North 23<sup>rd</sup> Street, Menasha Avenue, North 18<sup>th</sup> Street, New York Avenue, North 5<sup>th</sup> Street, Chicago Street, and North 10<sup>th</sup> Street, along with other street segments. Route 6A travels for a length of 7.9 miles. Its southern terminus is at the Intermodal Transfer Center, while its northern terminus is at the intersection of North Rapids Road and Waldo Boulevard. Route 6A leaves the Intermodal Transfer Center at the top of each hour of the service day (alternating with Route 6B). Major trip generators served by Route 6A include Holy Family Memorial Medical Center, Holiday House, Meadow Lanes West, Schuette Park, Rob's Family

Market, the Aquatic Center, the Salvation Army, the St. Vincent de Paul store, and various schools, manufacturers and small stores.

### **Route 6B**

Route 6B is the Northwest Loop route. While Route 6B runs along much of the same route structure as Route 6A, it also serves residential neighborhoods on the northwest side of Manitowoc. Route 6B travels on portions of North Rapids Road north of Waldo Boulevard, as well as along portions of Wildwood Drive, Kellner Street, and Menasha Avenue between Kellner Street and North 23<sup>rd</sup> Street. Unlike Route 6A, Route 6B does not travel on Waldo Boulevard or on North 23<sup>rd</sup> Street. Route 6B travels for a length of 9.1 miles. Its southern terminus is at the Intermodal Transfer Center, while its northern terminus is at the intersection of Kellner Street and Menasha Avenue. Route 6B leaves the Intermodal Transfer Center at the bottom of each hour of the service day (alternating with Route 6A). In addition to the trip generators noted for Route 6A, Route 6B serves the Manitowoc County Airport and Ace Hardware, and also serves Lutheran High School once each morning and once each afternoon (via route deviation) when school is in session.

Please note that as part of the completion of the *Maritime Metro Transit Development Program (TDP): 2017 – 2021*, MMT and Bay-Lake Regional Planning Commission staff are examining the restructuring on all MMT routes. Such a route restructuring may be implemented as early as 2017 if resources are available to accomplish these changes.

### **Fare Structure**

Table 4 illustrates the fare structure of MMT. The full adult cash fare is \$1.50, while the full student cash fare is \$1.00. Bus tickets are also available at ten rides for \$12.00. The day pass costs \$4.00. The monthly pass costs \$25.00; frequent riders can save \$35.00 or more per month (this assumes two rides per day, five days per week for four weeks) by purchasing a monthly pass from MMT at the Intermodal Transfer Center or at any of eight pass outlets in the transit service area. Students age 18 and younger are also eligible to purchase a “summer freedom pass,” which provides unlimited rides during the months of June, July and August at the cost of \$30.00. The day pass and summer freedom pass are only available for purchase at the Intermodal Transfer Center.

Cash fares for qualified elderly and disabled persons are less than or equal to half the regular cash fare. The half fare for elderly and disabled riders is 75 cents. This half fare is available at all times of operation. Proper identification must be shown in order to qualify for the half fare; this can include a Medicare card or a Maritime Metro Reduced Fare Card (which must be applied for). The ADA paratransit fare is \$3.00, or twice the regular cash fare; ADA passengers can also purchase booklets of ten ride tickets for \$30.00 at the Intermodal Transfer Center, at the MMT office or through the mail. Door-to-door ADA paratransit rides are also available for a premium fare of \$5.00 (cash only).

Children age 4 and under ride free of charge when accompanied by a fare-paying rider. This special fare is designed for mothers, older siblings and babysitters with infants or toddlers, and is not available to groups such as preschools, daycares, or playgroups on field trips. The fare for

organized groups of children is 50 cents per rider; typically, these groups involve eight or more individuals.

Transfers between routes are issued free of charge.

Please note that as part of the completion of the *Maritime Metro TDP: 2017 – 2021*, MMT and Bay-Lake Regional Planning Commission staff are examining the MMT fare structure. The monthly pass is likely to increase in cost by \$1 in 2017, by another \$2 in 2019, and by an additional \$2 in 2021, bringing the cost of the monthly pass to \$30 in 2021.

**Table 4**  
**Maritime Metro Transit System Fare Schedule**

Payment Type	Cost
All Riders	
Transit Tickets (10)	\$12.00
Day Pass	\$4.00
Monthly Pass	\$25.00
Adults (18 - 64 years)	
Cash Fare	\$1.50
Students (with valid student ID)	
Cash Fare	\$1.00
"Freedom Pass" (June - August/Ages 5 - 17 only)	\$30.00
Seniors (65 & older)/Disabled (all ages)	
Cash Fare*	\$0.75
Children (4 years & under)**	Free
School Groups, Daycares, etc.	\$0.50
Transfers	Free
ADA Paratransit Fare (Curb-to-Curb)	\$3.00
ADA Paratransit Fare (Door-to-Door)	\$5.00

\*Senior/Disabled cash fare requires Metro reduced fare card or Medicare card.

\*\*Children 4 years and under must be escorted by an adult. Limited to four children per fare-paying rider. Intended for parents, siblings and babysitters with infants or toddlers. Not available to preschool, daycare or play groups on field trips.

Source: Maritime Metro Transit System, 2016; and Bay-Lake Regional Planning Commission, 2016.

### **ADA Paratransit Program**

Paratransit is an alternative to the fixed-route transit system. It is intended for people who cannot be served by MMT's fixed-route service due to disability. Service is more flexible in terms of scheduling and routing, is offered on a demand response basis, and is usually provided by lower capacity vehicles, such as vans. Paratransit is meant to be complementary to the fixed-route system in terms of service area, service days and hours, and cost.

The Americans with Disabilities Act (ADA) became law on July 26, 1990. The law is intended to provide equal access to people with disabilities in the areas of employment, public services, public transportation, private accommodations, and telecommunications. The ADA requires recipients of Federal Transit Administration (FTA) funds (including MMT) to provide transportation services to people with disabilities by using both lift-equipped fixed-route service

and complementary paratransit service. Individuals are eligible to use ADA public transportation service or paratransit if they meet eligibility criteria established by the ADA. There is an eligibility determination process administered by MMT for use of this service.

Paratransit services are provided to persons with qualifying disabilities in the Cities of Manitowoc and Two Rivers within three-fourths of a mile of all regular fixed routes. Service is provided on weekdays from 5:00 a.m. to 8:00 p.m., and on Saturdays from 9:00 a.m. to 4:00 p.m. Service is not provided on Sundays or on six observed holidays.

MMT currently contracts with Assist-to-Transport to provide ADA paratransit in the service area. As is indicated in Table 4, the paratransit fare for a one-way trip is \$3.00 at all times of operation; ADA passengers can also purchase booklets of ten ride tickets for \$30.00 at the Intermodal Transfer Center, at the MMT office or through the mail. Personal care attendants may ride free of charge if deemed necessary in the certification process.

**Elderly and Disabled Transportation Programs Serving All of Manitowoc County (Including Portions of the County Outside the Maritime Metro Transit Fixed-Route Service Area)**

**Aging and Disability Resource Center (ADRC) of the Lakeshore Elderly and Disabled Transportation**

MMT, in cooperation with the ADRC of the Lakeshore, provides curb-to-curb transportation for ambulatory elderly individuals 65 years of age and older and for ambulatory disabled individuals. In addition, MMT, in cooperation with the ADRC of the Lakeshore, provides door-to-door transportation for any non-ambulatory disabled individuals residing in Manitowoc County. There is an eligibility determination process administered by MMT for use of these services. These services are provided under contract with Assist-to-Transport. The ADRC of the Lakeshore receives a County Elderly and Persons with Disabilities Transportation Assistance Program (State Section 85.21) award each year to operate this program. Section 85.21 provides counties with financial assistance to offer transportation to elderly persons and to persons with disabilities.

Service is available on weekdays between the hours of 8:00 a.m. and 4:00 p.m. Service is not available on Saturdays, Sundays, or on six observed holidays. Service is available within Manitowoc County. Medical, nutritional and employment rides have first priority. Social and recreational rides are on a first come, first served basis. Personal care attendants may ride free of charge.

The cash fare for curb-to-curb transportation for ambulatory elderly and disabled individuals is \$2.00 per ride, or \$4.00 per round trip. Trips longer than ten miles are \$3.00 per ride, or \$6.00 per round trip. Trips to meal sites or extra stops cost \$0.75. The cash fare for door-to-door transportation for non-ambulatory disabled individuals is \$4.50 per ride, or \$9.00 per round trip.

**Volunteer Driver Services**

The ADRC of the Lakeshore, with the assistance of MMT's mobility manager, coordinates a rural volunteer driver service for Manitowoc County. Volunteer drivers utilize one of three

county-owned vehicles to provide this service; these vehicles include two wheelchair accessible minivans and a Chevrolet Impala.

No application for service is required. However, availability is limited to a maximum of six ambulatory elderly and ambulatory disabled individuals. If seats are available, transportation may also be provided to low income individuals.

Service is available on weekdays between the hours of 8:00 a.m. and 4:00 p.m. Service is not available on Saturdays, Sundays, or on six observed holidays. Service is available to various communities in rural Manitowoc County, as follows:

- Mondays – St. Nazianz and Valders area;
- Tuesdays – Kellnersville area;
- Wednesdays – Mishicot and Two Rivers;
- Thursdays – to be determined; and
- Fridays – to be determined.

There is a minimum of two riders per trip, with a maximum of six riders. Service may be cancelled for those days and areas in which the minimum rider requirement is not met unless a trip is for medical purposes.

The cash fare for curb-to-curb volunteer transportation is \$3.00 per ride, or \$6.00 per round trip. Personal care attendants may ride, but must pay the same fare.

In addition, the ADRC of the Lakeshore now provides transportation to Manitowoc County elderly and/or disabled individuals for out-of-county medical appointments. This is a low cost transportation service. Cost is determined by mileage to and from the appointment based on Federal mileage reimbursement rates. For additional information regarding this new service, MMT's mobility manager can be contacted at (920) 686-6977.

Finally, the ADRC of the Lakeshore and MMT have teamed up to provide mobility management services to both Manitowoc and Kewaunee Counties. This activity is funded through a Section 5310 program grant.

### **Medical Transportation Management, Inc. (MTM)**

MTM is the non-emergency medical transportation manager for the state of Wisconsin. "MTM arranges transportation for eligible Medicaid and Badger Care Plus members throughout Wisconsin to get them to their covered preventative and life-sustaining medical appointments." It is recommended that members (customers) call at least two days in advance to determine eligibility and/or to make a reservation for rides. Routine ride requests can be made by calling 866-907-1493 or online at MTM's service management portal. If scheduled transportation is not arriving in a timely manner, MTM's "Where's My Ride" can be contacted at 866-907-1494. Complaints may be filed by calling 866-436-0457. TTY services can be reached at 800-947-3529. MTM's website can be found at: <https://www.mtm-inc.net/wisconsin-website/wisconsin-home/>(.)

### **American Cancer Society Road to Recovery Program**

The American Cancer Society's Road to Recovery program provides transportation to and from treatment for individuals who have cancer who do not have any other means of transportation. The American Cancer Society's Wisconsin Chapter can be contacted at 1-800-227-2345 with questions or for additional information.

### **City of Kiel Transportation Services**

The City of Kiel operates a transportation program for residents of that city. Although the program is run through the city's community/senior center, all city residents are eligible to use the program regardless of age or disability. Donations are accepted for transportation services. Currently, this program is not subsidized. Interested riders can contact the Kiel Senior Club at the Kiel Community Center (510 3<sup>rd</sup> Street, Kiel) by calling (920) 894-7861.

### **City of Two Rivers TRUST Car**

The City of Two Rivers (through its Senior Center) operates this transportation service for city residents age 50 and older within the city limits. Senior Center membership is required (\$15.00 per year), and passengers can purchase a punch card good for ten rides for \$10.00. Ride reservations must be made at least 24 hours in advance. Transportation is provided by volunteer drivers between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday. Interested riders can contact the Two Rivers Senior Center at (920) 793-5596.

### **Disabled American Veterans**

The Disabled American Veterans (DAV) is a non-profit veterans' service organization. The "Wisconsin DAV offers free rides to all veterans who need help getting to and from scheduled Veterans Administration (VA) medical appointments." The DAV has "36 vans serving more than 30,000 veterans annually across more than half the state. These vans serve major VA medical facilities in Madison, Milwaukee, Tomah and Minneapolis, and VA outpatient clinics in Appleton, Green Bay, Superior, Union Grove, Wausau and Wisconsin Rapids. These vans are paid for as a result of donations from individuals, corporations and organizations, and are operated by volunteer drivers."

Locally, one van that originates in Green Bay transports veterans to and from the Zablocki VA Medical Center in Milwaukee each weekday. Manitowoc County veterans who wish to use this service can board the van at the Holiday Inn near the Interstate Highway 43/U.S. Highway 151 interchange on the southwest side of the City of Manitowoc. Advance reservations are required for these trips.

### **Nursing Homes**

Several nursing homes in Manitowoc County provide limited transportation to their residents, primarily to medical appointments.

### **INVENTORY OF PRIVATE TRANSPORTATION PROVIDERS IN MANITOWOC COUNTY**

Several private transportation companies provide services in Manitowoc County. These companies are shown in Table 5.



<p><b>Table 5</b> <b>Private Transportation Providers in Manitowoc County</b></p>	
<b>Company</b>	<b>Type(s) of Service Provided</b>
A & J Mobility 333 Washington Street Valders, WI 54245	Vans for the disabled; sales, rentals, retrofits and service
Airport Connection/GO RiteWay/Executive Coaches of Wisconsin 7017 County Highway JJ Manitowoc, WI 54220	Airport Shuttle Service to and from Mitchell International Airport in Milwaukee and to and from Chicago's O'Hare and Midway Airports, and Service Connecting the City of Manitowoc to Lakeshore Technical College's Cleveland campus
Assist-to-Transport 71 Albert Drive Manitowoc, WI 54220	In addition to having contracts for MMT ADA service and Manitowoc County elderly and disabled transportation service, can also provide private pay accessible transportation inside and outside Manitowoc County 24 hours a day, 7 days a week. Also provides transportation services under contract with MTM, Lakeland Care District, Community Care and IRIS.
Aurora Health Care 5000 Memorial Drive Two Rivers, WI 54241	Accessible transportation to and from Aurora Medical Center (Hospital) in Two Rivers or between Aurora clinics. Limited to in-county travel.
Brandt Buses, Inc. 71 Albert Drive Manitowoc, WI 54220	Mostly school bus service, with some charter bus service
Holy Family Memorial/CR Mobility 2300 Western Avenue P.O. Box 1450 Manitowoc, WI 54221-1450	Provides medical and non-medical transportation with access to out-of-town transportation. Provides transportation for: MTM; Holy Family Memorial; Lakeland Care District; and Wisconsin Forward Health (Medicaid)
Home Instead Senior Care 1100 South 30th Street, Suite 300 Manitowoc, WI 54220	Transportation is a small part of service spectrum; mainly focused on in-home care
Indian Trails Bus Lines 1701 South 41st Street Manitowoc, WI 54220	Intercity Bus Service
Jefferson Lines 1701 South 41st Street Manitowoc, WI 54220	Intercity Bus Service
Lamers Bus Lines 2407 South Point Road Green Bay, WI 54313	Charter Bus Service and Weekend Transportation to and from UW Milwaukee and UW Green Bay
Maritime Cab and Delivery 1313 South 16th Street Manitowoc, WI 54220	Taxi Service
Our Town Taxi 1524 Marshall Street Manitowoc, WI 54220	Taxi Service
Smitty's Taxi Service 1218 Lowell Street Two Rivers, WI 54241	Taxi Service
Stardust Limousine 820 Buffalo Street Manitowoc, WI 54220	Limousine Service
Source: Aging and Disability Resource Center of the Lakeshore, 2016; Northeast Wisconsin Regional Access to Transportation Committee, 2016; and Bay-Lake Regional Planning Commission, 2016.	



## CHAPTER 4: ACTION PLAN

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### **REVIEW OF FRAMEWORK FOR ACTION DISCUSSION FROM THE 2012 PLANNING PROCESS**

County meeting participants were first asked to revisit their evaluation of how well transportation services were coordinated in the transportation coordination plan process from 2012. The discussion from the 2012 process is noted below. Areas where the 2016 meeting attendees modified their discussion from 2012 are noted in *italics*.

#### **Section 1: Making Things Happen by Working Together**

Section 1 addressed issues related to coordination, formal program goals and objectives, and most importantly, the need to articulate a vision for the provision of services to the elderly and disabled in Manitowoc County.

##### **Done Well**

- The Manitowoc County Transportation Coordinating Committee (TCC) continues to meet and function properly.
- The Manitowoc Mobility Manager works to assure that there are efficiencies in transportation programs, and has helped to improve coordination and communication between agencies.
- The Manitowoc Mobility Manager position has been embraced by stakeholders within the county.
- There has been a good working relationship between the Manitowoc County TCC and past and present Mobility Managers.
- Manitowoc County is committed to providing cost efficient and dependable services.
- *Nursing homes and assisted living facilities are better represented on the Manitowoc County TCC.*
- *The ADRC of the Lakeshore includes the Manitowoc County Resource Directory (for the elderly and disabled); this directory has been updated, and the online directory is always up to date.*

##### **Do Better**

- There is a need to find alternative funding sources to finance transportation programs in the county.
- Engage the local independent living district (Options for Independent Living) in county transportation activities and processes.

#### **Section 2: Taking Stock of Community Needs and Moving Forward**

Section 2 addressed issues involving service assessment and the review and inventory of services provided which are essential in identifying gaps, needs and duplication of services.

##### **Done Well**

- ADRC staff continues to furnish an inventory of providers and services in the

area/county (part of the Manitowoc County Resource Directory for the elderly and disabled); this information is available on paper and online.

- Manitowoc County provides a brief inventory of transportation providers and transportation services in the annual Section 85.21 application.
- All public and private transportation providers in Manitowoc County and adjacent counties are contacted/notified when the ADRC applies for Section 5310 funding.
- Communication *continues to be good*.
- The ADRC *continues to work* with the City of Manitowoc and Maritime Metro Transit (MMT) to coordinate Section 85.21 program records.

#### **Do Better**

- *Continue to make the public more aware of transportation resources.*
- Improve communication regarding transportation services with *all* senior centers/clubs within the county.
- *A gap analysis of transportation needs of the elderly and disabled should be conducted in 2017.*

#### **Section 3: Putting Customers First**

Section 3 addressed the ease of access to information about the transportation services provided in Manitowoc County.

#### **Done Well**

- With limited budgets, Manitowoc County's elderly and disabled are adequately served.
- Fares are reasonable and affordable given the costs of the service provided.
- The volunteer drivers are doing an excellent job.
- Driver training is available.
- The ADRC seeks volunteer driver input through communication.
- There are travel opportunities for individuals in the rural portions of Manitowoc County.
- The volunteer driver program *has been expanded* to include out-of-county *non-emergency medical* trips.
- *MMT has been redesigning its transit routes to better serve its customers.*

#### **Do Better**

- Conduct one-on-one meetings with transportation providers serving Manitowoc County.
- Provide *subsidized* service on weekends and holidays, as well as later on weekday evenings (funding is an obstacle).

- Have customer satisfaction surveys available online.
- Conduct educational programs on how to ride the bus in the various senior centers/*clubs* in Manitowoc County, *and expand these programs to include disability service providers.*
- *Work with local municipalities to develop or obtain lists of elderly and disabled individuals who may need transportation in the event of an emergency.*
- *Recognize the expectations for transportation services that will result from the Workforce Innovation and Opportunity Act (WIOA).*
- *Improve the application process to increase accuracy and decrease processing time (consult with customers on this).*
- *Better market rider education programs in 2017.*

#### **Section 4: Adapting Funding for Greater Mobility**

Section 4 addressed identification of accounting procedures that create customer-friendly payment systems while maintaining consistent reporting and accounting procedures across programs.

##### **Done Well**

- Agencies and providers are always exploring methods to improve efficiency.
- Coordination with the ADRC's partners *continues to occur.*

##### **Do Better**

- More flexible payment options to ride the bus are needed.

#### **Section 5: Moving People Efficiently**

Section 5 addressed centralized managerial systems to coordinate highly diverse, multimodal service provision.

##### **Done Well**

- *The ADRC and MMT cooperate in improving transportation service coordination.*
- A Transit Development Program (TDP) for urban transit (MMT) *will be completed by the end of 2016.*
- The Intermodal Transfer Center *serves MMT and various mass transportation providers.*
- There is a "one stop shop" telephone line for all county transportation services that is housed at MMT (Note: This is a partnership between MMT and the ADRC).
- Central dispatching *continues to work well.*
- *MMT buses have the flexibility to divert to different routes in order to best accommodate passengers using mobility devices.*

##### **Do Better**

- Out-of-county trips with non-medical trip purposes should also be *accommodated (if*

*a funding source is identified).*

- *MMT needs buses with additional positions to accommodate passengers who use mobility devices (Note: A follow-up van with sufficient positions to accommodate these passengers that supplements fixed-route buses might help with this matter).*

#### **Other Discussion at the 2016 Coordination Meeting**

- *One consumer in attendance commented that Transitional Living Care (TLC) has entered the independent housing business, noting that TLC renovates and remodels homes before turning them over for residential occupancy. This same meeting attendee had comments regarding the Manitowoc County Resource Directory.*
- *ADRC of the Lakeshore staff present noted that the online version of the Manitowoc County Resource Directory was up-to-date, while the paper version of this directory may be out-of-date.*
- *A representative from the Town of Kossuth in attendance indicated that elderly and disabled county residents should be contacted regarding their transportation needs in the event of an emergency.*
- *A representative from Holiday House stated that the WIOA may lead to the diminishing of sheltered workshops and to more integration and mainstreaming of workplaces, and a representative from Assist-to-Transport believed that there may be additional funding resulting from these changes. The same representative from Holiday House commented that the Manitowoc Public School District has had some good transportation education efforts.*

#### **ACTION PLAN SUMMARY**

The 2016 Action Plan was developed by county meeting participants with assistance from Bay-Lake Regional Planning Commission staff. County meeting participants were asked to identify:

- Needs and gaps in transportation services;
- Possible solutions to the needs and gaps;
- Entities responsible for addressing the needs and gaps;
- A timeline for implementation; and
- Roadblocks to implementation.

Table 6 is a summary of proposed actions in Manitowoc County, including the parties responsible for implementing the actions, an approximate implementation schedule, and any roadblocks to implementation.

**Table 6**  
**Action Plan Summary**  
**Manitowoc County**  
**2017 - 2021**

<b>Action Item</b>	<b>Responsible Party</b>	<b>Implementation Schedule</b>	<b>Roadblocks to Implementation</b>
Continue to monitor representation on the Manitowoc County Transportation Coordinating Committee (TCC) to make sure that it meets the needs of those served	Manitowoc County	Ongoing	If changes/committee expansion are recommended, they need approval from full County Board
Continue to support the city's Mobility Manager position	City of Manitowoc	Ongoing	Dependent upon continued receipt of Section 5310 funding
Continue to update the county's transportation service inventory (as needed), and update the transportation service resource guide (as needed)	City of Manitowoc Mobility Manager	Ongoing	Dependent upon continued receipt of Section 5310 funding
Utilize Section 5310 Program and submit applications for capital equipment (buses and vans, as needed) to replace existing fleets	Eligible service providers in Manitowoc County	Ongoing	Dependent upon continued receipt of Section 5310 funding
Develop plan to increase transportation options for the elderly and persons with disabilities in order to decrease isolation and improve the quality of life for these population groups	ADRC of the Lakeshore and City of Manitowoc Mobility Manager	2017 - 2018	Not Applicable
Based on plan development, implement the "best choice option" for transportation	ADRC of the Lakeshore and City of Manitowoc Mobility Manager	2019 - 2021	No roadblocks to implementation. Goals of this option will include an increase in ridership and contributing to meeting the needs of and improving the quality of life for the elderly and persons with disabilities.
Continue travel training programs for Maritime Metro Transit fixed-route and ADA operations and for county elderly and disabled transportation programs	Maritime Metro Transit and City of Manitowoc Mobility Manager	Ongoing	Maritime Metro Transit has a travel training program, and intends to market it.
Improve service convenience	City of Manitowoc Mobility Manager	Ongoing	Not Applicable
Expand volunteer driver program	ADRC of the Lakeshore and City of Manitowoc Mobility Manager	Ongoing	Need to continue to find qualified volunteers. Dependent on continued funding of the Section 5310 program.
Encourage agencies with capacity to sell rides to other organizations	ADRC of the Lakeshore and City of Manitowoc Mobility Manager	Ongoing	"Turf" issues/Local transportation providers (public and private) may not be willing to participate
Conduct boarding and alighting survey for Maritime Metro Transit	Maritime Metro Transit	2018 and 2020	Seek WisDOT funding to complete this activity
Conduct passenger opinion survey for Maritime Metro Transit	Maritime Metro Transit	2018 and 2020	Seek WisDOT funding to complete this activity
Complete Updated (2022 - 2026) Transit Development Program (TDP) for Maritime Metro Transit	Maritime Metro Transit	2021	Seek WisDOT funding to complete this activity
Complete a gap analysis of transportation needs of the elderly and disabled	City of Manitowoc Mobility Manager	2017	Not Applicable

<b>Table 6</b> <b>Action Plan Summary</b> <b>Manitowoc County</b> <b>2017 - 2021</b>			
<b>Action Item</b>	<b>Responsible Party</b>	<b>Implementation Schedule</b>	<b>Roadblocks to Implementation</b>
Work with local municipalities to develop or obtain lists of elderly and disabled individuals who may need transportation in the event of an emergency	ADRC of the Lakeshore	2017 and 2018	Maintaining an accurate listing will be challenging.
Source: City of Manitowoc/Maritime Metro Transit, 2016; Aging and Disability Resource Center of the Lakeshore, 2016; and Bay-Lake Regional Planning Commission, 2016.			



## CHAPTER 5: PROGRAM OF PROJECTS

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### **2017 – 2021 PROGRAM OF PROJECTS**

The FAST Act requires the county *Coordinated Public Transit – Human Services Transportation Plan* to identify an approved program of projects prior to the distribution of funds from the Section 5310 program (Enhanced Capital Assistance Program for Transportation of the Elderly and Persons with Disabilities). Table 7 summarizes the approved program of projects for Manitowoc County.

<p align="center"><b>Table 7</b>  <b>Program of Projects for Fiscal Years 2017 - 2021</b>  <b>Manitowoc County</b></p>					
<b>Program</b>	<b>FY 2017 Projects</b>	<b>FY 2018 Projects</b>	<b>FY 2019 Projects</b>	<b>FY 2020 Projects</b>	<b>FY 2021 Projects</b>
<b>Section 5310</b> (Enhanced Capital Assistance Program for Transportation of the Elderly and Persons with Disabilities)*	<u>Aging and Disability Resource Center of the Lakeshore</u> - No applications	<u>Aging and Disability Resource Center of the Lakeshore</u> - One (1) support side entry minivan with five ambulatory positions and one wheelchair position with power lift ramps at the cost of approximately \$47,600.	<u>Aging and Disability Resource Center of the Lakeshore</u> - One (1) support side entry minivan with five ambulatory positions and one wheelchair position with power lift ramps at the cost of approximately \$49,100.	<u>Aging and Disability Resource Center of the Lakeshore</u> - No applications	<u>Aging and Disability Resource Center of the Lakeshore</u> - No applications
	<u>Aging and Disability Resource Center of the Lakeshore</u> - Continued support for Mobility Manager - \$63,800 (excludes local share).	<u>Aging and Disability Resource Center of the Lakeshore</u> - Continued support for Mobility Manager - \$65,700 (excludes local share).	<u>Aging and Disability Resource Center of the Lakeshore</u> - Continued support for Mobility Manager - \$67,700 (excludes local share).	<u>Aging and Disability Resource Center of the Lakeshore</u> - Continued support for Mobility Manager - \$69,700 (excludes local share).	<u>Aging and Disability Resource Center of the Lakeshore</u> - Continued support for Mobility Manager - \$71,800 (excludes local share).
*Applicant will continue to apply for listed project(s) if not funded in the year in which they are listed.					
NOTE: The county meeting participants unanimously approved this 2017 - 2021 Program of Projects at their August 23, 2016, meeting.					
Source: Aging and Disability Resource Center of the Lakeshore, 2016; Maritime Metro Transit, 2016; and Bay-Lake Regional Planning Commission, 2016.					

## **CHAPTER 6: CONCLUSION**

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### **CONCLUSION**

The county meeting participants met on August 23, 2016, identified issues of concern, and developed an action plan. The county meeting participants also approved the program of projects contained in this document.



## **APPENDICES**



**APPENDIX A: FEDERAL AND STATE TRANSPORTATION PROGRAM  
DESCRIPTIONS AND LOCAL INTEREST**





## **FEDERAL AND STATE TRANSPORTATION PROGRAM DESCRIPTIONS AND LOCAL INTEREST**

### **Federal Transit Administration (FTA) Section 5307 – Capital and Operating Assistance**

This program (49 U.S.C. 5307) makes Federal resources available to urbanized areas and to transit capital and operating assistance in urbanized areas or to state transportation agencies for transportation-related planning. An urbanized area is an incorporated area with a population of 50,000 or more, as designated by the U.S. Department of Commerce, Bureau of the Census.

There are no eligible recipients for this program in Manitowoc County, since there are no urbanized areas located in the county.

### **Federal Transit Administration Section 5309 – Capital Investment Grant (CIG)**

This is FTA's primary grant program (49 U.S.C. 5309) for funding major transit capital investments, including heavy rail, commuter rail, light rail, streetcars, and bus rapid transit. It is a discretionary grant program unlike most others in government. Instead of an annual call for applications and selection of awardees by the FTA, the law requires that projects seeking CIG funding complete a series of steps over several years to be eligible for funding. For New Starts and Core Capacity projects, the law requires completion of two phases in advance of receipt of a construction grant agreement – Project Development and Engineering. For Small Starts projects, the law requires completion of one phase in advance of receipt of a construction grant agreement – Project Development. The law also requires projects to be rated by FTA at various points in the process according to statutory criteria evaluating project justification and local financial commitment.

This program primarily serves transit systems in urbanized areas. Therefore, there is minimal likelihood that entities in Manitowoc County will utilize this program.

### **Federal Transit Administration Section 5310 –Enhanced Mobility for Seniors and Individuals with Disabilities**

This program (49 U.S.C. 5310) provides formula funding to States for the purpose of assisting private nonprofit groups and local public bodies in meeting the transportation needs of the elderly and persons with disabilities when existing transportation service is unavailable, insufficient, or inappropriate to meeting these needs. Funds are apportioned based on each State's share of population for these groups of people.

Funds are obligated to the rural and small urban areas of the state by WisDOT based on an annual grant application. Projects within the Appleton, Green Bay, Madison and Milwaukee urbanized areas also apply for Section 5310 funds through annual applications through the appropriate MPO or RPC that oversees these areas.

WisDOT ensures that local applicants and project activities are eligible and in compliance with Federal requirements, that providers have an opportunity to participate, and that the program provides for maximum coordination of federally assisted transportation services. Once FTA approves the application, funds are available for state administration of its program and for allocation to subrecipients within the state.

Typical projects under the 5310 grant include:

- Human service vehicles;
- Mobility management projects; and
- Operating projects.

In Manitowoc County, the Aging and Disability Resource Center (ADRC) of the Lakeshore has used Section 5310 funds to cover 80 percent of the cost of accessible vehicles. In addition, Maritime Metro Transit's Mobility Manager position is funded through this program.

#### **Federal Transit Administration Section 5311 – Nonurbanized Area Formula Funds**

Formula Grants For Other than Urbanized Areas (49 U.S.C. 5311) is a rural program that is formula based and provides funding to states for the purpose of supporting public transportation in rural areas with a population of less than 50,000. The goal of the program is to provide the following services to communities with a population less than 50,000:

- Enhance the access of people in nonurbanized areas to health care, shopping, education, employment, public services, and recreation;
- Assist in the maintenance, development, improvement, and use of public transportation systems in nonurbanized areas;
- Encourage and facilitate the most efficient use of all transportation funds used to provide passenger transportation in nonurbanized areas through the coordination of programs and services;
- Assist in the development and support of intercity bus transportation; and
- Provide for the participation of private transportation providers in nonurbanized transportation.

In Manitowoc County, Maritime Metro Transit receives Section 5311 funding for its transit operations, and also receives Section 5311 funding for capital improvements. Small urban areas in remote parts of Manitowoc County (such as Kiel) might be eligible for Section 5311 funding for community-appropriate transportation options (such as shared-ride taxi).

#### **State of Wisconsin Section 85.20 – State Urban Mass Transit Operating Assistance Program**

The State Urban Mass Transit Operating Assistance program (codified in *Wisconsin State Statutes* Section 85.20) provides operating cost assistance to transit systems in order to alleviate local tax burdens. Eligible applicants include municipalities or counties with populations greater than 2,500, as well as transit or transportation commissions or authorities. Public transportation services eligible for this program includes bus, shared-ride taxicab, rail or other conveyance either publicly or privately owned. Capital projects are not eligible for this program.

Maritime Metro Transit is an annual recipient of this program.

#### **State of Wisconsin Section 85.21 – County Elderly and Persons with Disabilities Transportation Assistance Program**

The County Elderly and Disabled Transportation Assistance program supplies counties with financial assistance to provide transportation services to seniors and individuals with disabilities.

The purpose of this program is to promote the general public health and welfare by providing financial assistance to counties providing transportation services for seniors and individuals with disabilities, and to thereby improve and promote the maintenance of human dignity and self-sufficiency by affording the benefits of transportation services to those people who would not otherwise have an available or accessible method of transportation.

Wisconsin counties (or agencies thereof) are the only eligible applicants for funds available under s. 85.21, *Wis. Stats.*, which are allocated on annual basis as determined by current population estimates. Private for-profit or private non-profit organizations may provide service for counties through contractual agreements.

The ADRC of the Lakeshore is an annual recipient of this program in Manitowoc County.

*(Note: Many thanks to Katie Patterson of the WisDOT Bureau of Transit, Local Roads, Railroads and Harbors for supplying most of the information included in this appendix).*



**APPENDIX B: MANITOWOC COUNTY MEETING – LETTER OF INVITATION TO  
PARTICIPATE**



MEMORANDUM

**TO:** Manitowoc County Transportation Coordination Stakeholders  
**FROM:** JCA Jeffrey C. Agee-Aguayo, Transportation Planner III  
**DATE:** August 4, 2016  
**RE:** Notice of Upcoming Manitowoc County Transportation Coordination Meeting

Dear Interested Manitowoc County Transportation Coordination Stakeholder:

In late 2015, the U.S. House of Representatives and Senate approved and President Obama signed the latest Federal transportation legislation (reauthorizing the surface transportation act) titled the *Fixing America's Surface Transportation (FAST)* Act. This reauthorization continues the requirement that recipients of certain transit program grants meet coordination planning requirements in order to be eligible for those grants. Affected transit program grants include: the Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310); the New Freedom Program, which has been combined into the larger Section 5310 program since passage of the *Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21)* Act in 2012; and the Job Access and Reverse Commute (JARC) program, which was combined into existing urban (Section 5307) and rural (Section 5311) formula funding programs upon passage of MAP-21.

Since passage of the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)* in 2005, Federal legislation has required that all projects (grant requests) from the programs listed above be part of a "locally developed coordinated public transit – human services transportation plan;" this requirement remains in place in the FAST Act. In 2006, in order to meet the Federal requirements, a *Public Transit/Human Services Transportation Coordination Plan* was developed for Manitowoc County by the Bay-Lake Regional Planning Commission staff; this plan was updated in 2008 and in 2012.

For grantees in the above noted programs to continue to be eligible to receive funding in 2017 and beyond, **the 2012 plan must be reviewed and updated.** The Wisconsin Department of Transportation has developed a short county meeting process to comply with the planning requirements.

The Manitowoc County Transportation Coordination meeting to update the plan has been scheduled for **Tuesday, August 23, 2016, beginning at 2:00 p.m. and ending at 4:00 p.m.** The meeting will take place at the **Manitowoc County Office Complex (Room 300), 4319 Expo Drive, Manitowoc.**

In addition to approving a list of proposed future transportation projects, the meeting will include: updating an assessment of human services transportation coordination services within Manitowoc County; a review of the level of coordination between transportation programs; and development of an action plan for developing strategies and steps for improving coordination efforts. A meeting flyer is attached for distribution and posting to announce the county meeting.

We look forward to seeing you at this upcoming meeting.

Enclosures



**APPENDIX C: MANITOWOC COUNTY MEETING – LIST OF INVITEES**



**Invitation List – Manitowoc County Transportation Coordination Meeting – August 23, 2016**

Todd Brehmer  
Veterans Service Officer  
Manitowoc County  
PO Box 935  
Manitowoc, WI 54221-0935

Kevin Behnke  
Chairperson  
Town of Newton  
8707 Northeim Lane East  
Newton, WI 53063

Matt Kouba  
Driver  
Maritime Metro Transit  
915 South 11th Street  
Manitowoc, WI 54220

Dave Ohrmann  
Long-Term Support  
Manitowoc County Human Services Dept.  
PO Box 1177  
Manitowoc, WI 54221-1177

Jennifer Mikalowsky  
Manitowoc County Office  
Division of Vocational Rehabilitation  
3733 Dewey Street  
Manitowoc, WI 54220

Indian Trails Bus Lines  
109 East Comstock Street  
Owosso, MI 48867

Eugene Schneider  
President  
Village of Whitelaw  
330 Washington Court  
Whitelaw, WI 54247

Marcia Christiansen  
Administrator  
Rainbow House  
3100 Southbrook Court  
Manitowoc, WI 54220

Joseph Meyer  
Chairperson  
Town of Schleswig  
22511 Mueller Road  
Kiel, WI 53042

Rick Christel  
Chairperson  
Town of Eaton  
6623 Niles Road  
Valders, WI 54245

Michael Free  
Administrator  
Northridge Medical & Rehabilitation Center  
1445 North 7th Street  
Manitowoc, WI 54220

Raeline Springstroh  
Administrator  
Manitowoc Health Care Center  
2021 South Alverno Road  
Manitowoc, WI 54220

Lee Stefaniak  
Chairperson  
Town of Mishicot  
10534 Division Drive  
Two Rivers, WI 54241

Anna Eggebrecht  
Division of Vocational Rehabilitation  
Brown County Job Center  
701 Cherry Street  
Green Bay, WI 54301

Daniel Fels  
President  
Village of Maribel  
PO Box 107  
Maribel, WI 54227-0107

Shirley Fessler  
Transportation Coordinating Committee  
Manitowoc County  
5629 Calumet Avenue  
Manitowoc, WI 54220

Katie Patterson  
Transit Section  
Wisconsin Dept. of Transportation  
PO Box 7913  
Madison, WI 53707-7913

**Invitation List – Manitowoc County Transportation Coordination Meeting – August 23, 2016**

Lisa Quistorf  
Administrator  
Two Rivers School District  
4521 Lincoln Avenue  
Two Rivers, WI 54241

Tammy Desten  
Supervisor  
Two Rivers Senior Center  
1520 17th Street  
Two Rivers, WI 54241

Ald. Jim Brey  
Common Council  
City of Manitowoc  
809 South 25th Street  
Manitowoc, WI 54220

Devan Schneider  
President  
Village of Valders  
304 Berge Street  
Valders, WI 54245

Dennis Graf  
Chairperson  
Town of Meeme  
14824 County Highway XX  
Newton, WI 53063

Janel Konkel  
Administrator  
River's Bend Health & Rehabilitation  
960 South Rapids Road  
Manitowoc, WI 54220

Linda Grider  
Mobility Manager  
Maritime Metro Transit  
915 South 11th Street  
Manitowoc, WI 54220

Matt Halada  
Northeast Region Office  
Wisconsin Dept. of Transportation  
944 Vanderperren Way  
Green Bay, WI 54304

Neil and Claudia Halonen  
1341A North 10th Street  
Manitowoc, WI 54220

Mike Hartmann  
Stardust Limousine  
17023 County Highway F  
Kiel, WI 53042

Jan Algozine  
Silver Lake College  
2406 South Alverno Road  
Manitowoc, WI 54220

Rachel Fischer  
Assistant Dean  
Silver Lake College  
2406 South Alverno Road  
Manitowoc, WI 54220

Supervisor Jim Baumann  
Transportation Coordinating Committee Vice Chair  
Manitowoc County  
511 Fremont Street  
Kiel, WI 53042

Supervisor Don Weiss  
Transportation Coordinating Committee Chair  
Manitowoc County  
1813 28th Street  
Two Rivers, WI 54241

Bob Ziegelbauer  
County Executive  
Manitowoc County  
1213 South 8th Street  
Manitowoc, WI 54220

Randall Brandes  
Chairperson  
Town of Rockland  
690 Brandes Road  
Chilton, WI 53014

Gregory Buckley  
City Manager  
City of Two Rivers  
PO Box 87  
Two Rivers, WI 54241-0087

Catholic Charities  
PO Box 1312  
Manitowoc, WI 54221-1312

**Invitation List – Manitowoc County Transportation Coordination Meeting – August 23, 2016**

Kathy Stolzmann  
President  
Village of Cleveland  
1219 Meadowbrook Court  
Cleveland, WI 53015

John Hutterer  
Chairperson  
Town of Kossuth  
6920 Hillcrest Road  
Manitowoc, WI 54220

Mike Huck  
Director  
Lakeshore CAP  
PO Box 2315  
Manitowoc, WI 54221-2315

Patricia Link  
Social Worker/Discharge  
Holy Family Memorial Medical Center  
PO Box 1450  
Manitowoc, WI 54221-1450

Tom Keil  
Executive Director  
Holiday House  
PO Box 579  
Manitowoc, WI 54221-0579

Rich Koch  
Driver  
Maritime Metro Transit  
915 South 11th Street  
Manitowoc, WI 54220

Dale Koeppen  
President  
Village of St. Nazianz  
PO Box 373  
St. Nazianz, WI 54232-0373

Marlo Kohlmann  
Maritime Metro Transit  
915 South 11th Street  
Manitowoc, WI 54220

Jerold Korinek  
Chairperson  
Town of Franklin  
12935 County Highway K  
Cato, WI 54230

August Krieser  
826 South 25th Street  
Manitowoc, WI 54220

Denise Larson  
Senior Center  
City of Manitowoc  
3330 Custer Street  
Manitowoc, WI 54220

Bruce Peters  
Assistant Dean  
UW Manitowoc  
705 Viebahn Street  
Manitowoc, WI 54220

Cathy Ley  
Director  
ADRC of the Lakeshore  
PO Box 935  
Manitowoc, WI 54221-0935

Jefferson Lines  
2100 East 26th Street  
Minneapolis, MN 55404

Dan Linsmeier  
Environmental Safety Coordinator  
Holy Family Memorial Medical Center  
PO Box 1450  
Manitowoc, WI 54221-1450

Gerald Linsmeier  
Chairperson  
Town of Cato  
11085 Hilltop Road  
Cato, WI 54230

Andy Bubolz  
President  
Village of Reedsville  
302 Elm Street  
Reedsville, WI 54230

Dale Markwardt  
Chairperson  
Town of Manitowoc  
1402 Goodwin Road  
Manitowoc, WI 54220

**Invitation List – Manitowoc County Transportation Coordination Meeting – August 23, 2016**

Dan Matthews  
Maritime Cab  
1313 South 16th Street  
Manitowoc, WI 54220

Sue Quirt  
Operations Administrator  
Shady Lane Nursing Care Center  
1235 South 24th Street  
Manitowoc, WI 54220

Dan Koski  
Director of Public Infrastructure  
City of Manitowoc  
900 Quay Street  
Manitowoc, WI 54220

Michael Morgen  
Washington Junior High School  
Manitowoc Public School District  
2101 Division Street  
Manitowoc, WI 54220

Jim Muenzenmeyer  
Maritime Metro Transit  
915 South 11th Street  
Manitowoc, WI 54220

GO Riteway  
1817 Martin Avenue  
Sheboygan, WI 53083

Pat Neuenfeldt  
Association for the Developmentally Disabled -  
Manitowoc Co.  
4932 South 10th Street  
Manitowoc, WI 54220

Katherine Kopenski  
Administrator  
St. Mary's Home for the Aged  
1635 South 21st Street  
Manitowoc, WI 54220

Nick Cluppert  
American Red Cross  
515 South Washburn St., Suite 201  
Oshkosh, WI 54904

Steve Roekle  
Assist to Transport  
71 Albert Drive  
Manitowoc, WI 54220

Bernie Samz  
President  
Village of Mishicot  
305 East Samz Road  
Mishicot, WI 54228

Bill Pitz  
Chairperson  
Town of Liberty  
14129 Newton Road  
Valders, WI 54245

Jerry Schuster  
Association for the Developmentally Disabled -  
Manitowoc Co.  
1919 27th Street  
Two Rivers, WI 54241

Sara Meier  
Director  
InCourage  
300 East Reed Avenue  
Manitowoc, WI 54220

A & J Mobility  
333 Washington Street  
Valders, WI 54245

Ald. David Soeldner  
Common Council  
City of Manitowoc  
1403 Arden Lane  
Manitowoc, WI 54220

Director  
Manitowoc Health Care Center  
2021 South Alverno Road  
Manitowoc, WI 54220

Kiel Senior Club  
Kiel Community Center  
510 3rd Street  
Kiel, WI 53042

**Invitation List – Manitowoc County Transportation Coordination Meeting – August 23, 2016**

Sharon Walling  
Holy Family Memorial Medical Center  
PO Box 1450  
Manitowoc, WI 54220

Bob Weber  
President  
Village of Kellnersville  
PO Box 18  
Kellnersville, WI 54215-0018

William Wilfert  
Chairperson  
Town of Two Rivers  
814 East Shore Road  
Two Rivers, WI 54241

Curative Connections  
PO Box 8027  
Green Bay, WI 54308-8027

David Mueller  
Administrator  
Atrium Post-Acute Care of Two Rivers  
1 Hamilton Drive  
Two Rivers, WI 54241

Colleen Wisnicky  
Aurora Medical Center  
5000 Memorial Drive  
Two Rivers, WI 54241

Anna Marie Wood  
2127 Menasha Avenue  
Manitowoc, WI 54220

Tammie Stahl  
Student Recruitment/Activities Specialist  
Lakeshore Technical College  
1290 North Avenue  
Cleveland, WI 53015

Matt Payette  
President  
Village of Francis Creek  
115 North Packer Drive  
Manitowoc, WI 54220

Brian Kraemer  
Chairperson  
Town of Centerville  
9530 County Highway X  
Newton, WI 53063

Richard Duckett  
Chairperson  
Town of Cooperstown  
12122 Pleasant Road  
Maribel, WI 54227

Richard Wegner  
Chairperson  
Town of Gibson  
16707 County Highway Q  
Mishicot, WI 54228

Joshua Stradal  
Chairperson  
Town of Manitowoc Rapids  
3329 Branch River Road  
Manitowoc, WI 54220

Paul Heraly  
Chairperson  
Town of Maple Grove  
5135 Long Lake Road  
Brillion, WI 54110

Lee Engelbrecht  
Chairperson  
Town of Two Creeks  
4928 Two Creeks Road  
Two Rivers, WI 54241

Mike Steinhardt  
Mayor  
City of Kiel  
PO Box 98  
Kiel, WI 53042-0098

Justin Nickels  
Mayor  
City of Manitowoc  
900 Quay Street  
Manitowoc, WI 54220

**Invitation List – Manitowoc County Transportation Coordination Meeting – August 23, 2016**

David Osterloth  
Manitowoc County Transportation Coordinating  
Committee  
5520 Springwood Lane  
Manitowoc, WI 54220

Roy Krizizke  
Manitowoc County Transportation Coordinating  
Committee  
6807 East Hillcrest Road  
Two Rivers, WI 54241



**APPENDIX D: MANITOWOC COUNTY MEETING – AGENDA**



# **MANITOWOC COUNTY PUBLIC TRANSIT/HUMAN SERVICES TRANSPORTATION COORDINATION ASSESSMENT MEETING**

*Date: August 23, 2016*

*Location: Manitowoc County Office Complex (Room 300)  
4319 Expo Drive, Manitowoc, Wisconsin*

*Time: 2:00 p.m. – 4:00 p.m.*

## **AGENDA**

Welcome and Introductions	2:00 p.m. to 2:10 p.m.
Overview and Purpose of the Meeting	2:10 p.m. to 2:20 p.m.
County Coordination Assessment Exercise	2:20 p.m. to 3:00 p.m.
Development of the County Action Plan	3:00 p.m. to 3:30 p.m.
Approval of County Projects	3:30 p.m. to 4:00 p.m.
Adjourn	4:00 p.m.

Facilitated by:

Jeffrey C. Agee-Aguayo  
Transportation Planner  
Bay-Lake Regional Planning Commission  
(920) 448-2820  
[jagee@baylakerpc.org](mailto:jagee@baylakerpc.org)



**APPENDIX E: MANITOWOC COUNTY MEETING – FLYER**



# **Manitowoc County Transportation Coordination Meeting**



## **Please Attend**

A Manitowoc County Transportation Coordination meeting will be held to review a list of future transportation program projects and to conduct a county-wide assessment of public transit human services transportation coordination.

**Date: August 23, 2016**

**Time: 2:00 p.m. – 4:00 p.m.**

**Location: Manitowoc County Office Complex (Room 300)  
4319 Expo Drive, Manitowoc, Wisconsin**

For information about the meeting, please call (920) 448-2820 or e-mail [jagee@baylakerpc.org](mailto:jagee@baylakerpc.org)





# BAY-LAKE REGIONAL PLANNING COMMISSION

[www.baylakerpc.org](http://www.baylakerpc.org)

## COMMISSION MEMBERS

### ***Brown County***

Tom Sieber

### ***Door County***

Ken Fisher

### ***Florence County***

Ed Kelley

Larry Neuens

Rich Wolosyn

### ***Kewaunee County***

Ronald Paider

Eric Corroy

Virginia Haske

### ***Manitowoc County***

Marc Holsen

Dan Koski, Secretary-Treasurer

Chuck Hoffman

### ***Marinette County***

Mary Meyer

Shirley Kaufman

*Nomination Pending*

### ***Oconto County***

Tom Kussow

Terry Brazeau, Vice Chairperson

Dennis Kroll

### ***Sheboygan County***

Mike Hotz, Chairperson

Ed Procek

Brian Yerges

## STAFF

### **Cindy J. Wojtczak**

Executive Director

[cwojtczak@baylakerpc.org](mailto:cwojtczak@baylakerpc.org)

### **Jeffrey C. Agee-Aguayo**

Transportation Planner

[jagee@baylakerpc.org](mailto:jagee@baylakerpc.org)

### **Angela M. Kowalzek-Adrians**

Natural Resources Planner

[AngelaKA@baylakerpc.org](mailto:AngelaKA@baylakerpc.org)

### **Richard J. Malone**

Office Accounts Coordinator

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### **Brandon G. Robinson**

Community Assistance Planner

[brobinson@baylakerpc.org](mailto:brobinson@baylakerpc.org)

### **Joshua W. Schedler**

GIS Coordinator

[jschedler@baylakerpc.org](mailto:jschedler@baylakerpc.org)

**BAY≈LAKE**  
REGIONAL PLANNING COMMISSION

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