

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
SHEBOYGAN METROPOLITAN AREA
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING
December 13, 2018
Sheboygan County Administration Building (Room 119), Sheboygan

MEMBERS PRESENT: Steven Bauer, Policy Advisory Committee Chairperson,
Presiding

Policy Advisory Committee: Bill Blashka for Daniel Hein (Town of Sheboygan)
Charles Born (Town of Lima)
Matt Halada for Will Dorsey (WisDOT Northeast Region, Green Bay)
Vernon Koch for Tom Wegner (Sheboygan County)
Mayor Mike Vandersteen (City of Sheboygan)

Technical Advisory Committee: Jerry Benzschawel (City of Sheboygan Falls Department of Public Works)
David Biebel (City of Sheboygan Department of Public Works)
Brett Edgerle (Village of Kohler)
Mike Friedlander (Wisconsin Department of Natural Resources Bureau of Air Management, by phone)
Jim Glavan (Sheboygan County Representative, Eastern Wisconsin Counties Railroad Consortium)
Diane Paoni (WisDOT Bureau of Planning and Economic Development, by phone)
Greg Schnell (Sheboygan County Transportation Department)
Steve Sokolowski (City of Sheboygan Department of Planning and Development)

MEMBERS EXCUSED: Aaron Brault (Sheboygan County Planning and Conservation Department)
Derek Muench (Shoreline Metro)
Ryan Sazama (City of Sheboygan Department of Public Works)
David Smith (Bicycle and Pedestrian Transportation Advocate)

OTHERS PRESENT: None

STAFF PRESENT: Brandon Robinson and Jeffrey Agee-Aguayo (Bay-Lake Regional Planning Commission)

1. The meeting was called to order at 1:06 p.m. by Policy Advisory Committee Chairperson Steven Bauer.

Members of both committees and staff introduced themselves for the benefit of everyone in attendance.

Members of both committees and staff present noted committee members who had asked to be excused from the meeting.

2. **Moved** by Charles Born and seconded by David Biebel that both committees approve the agenda for the December 13, 2018, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

3. **Moved** by Jim Glavan and seconded by Bill Blashka that both committees approve the minutes of the October 25, 2018, joint Technical Advisory Committee/Policy Advisory Committee meeting. Motion carried, with all voting aye on a voice vote.

4. Policy Advisory Committee Chairperson Steven Bauer asked if there was any public input; none was received.

5. Members of both committees gave final review to and recommended approval of Highway Safety Improvement Program (HSIP) 2019 performance targets for the Sheboygan Metropolitan Planning Area to the Bay-Lake Regional Planning Commission.

Jeffrey Agee-Aguayo distributed and briefly reviewed a staff report on safety performance measures and targets for the Sheboygan Metropolitan Planning Area with members of both committees in attendance. Highway safety data for 2013 through 2017 were analyzed; 2012 data (included in last year's analysis) were dropped from the analysis, while 2017 data were added to the 2018 analysis. Jeffrey Agee-Aguayo stated that the Sheboygan Metropolitan Planning Area is below statewide averages for all five performance measures, so he is recommending support of WisDOT's safety performance targets for 2019 (as opposed to setting independent targets at the MPO level, which might occur if the area was performing worse than statewide averages in one or more of the performance targets).

Jeffrey Agee-Aguayo briefly reviewed proposed Resolution 15-2018 of the Bay-Lake Regional Planning Commission approving HSIP 2019 performance measure targets for the Sheboygan Metropolitan Planning Area, specifically focusing on agreeing "to plan and program projects so that they contribute toward the accomplishment of WisDOT's calendar year 2019 targets for all five performance measures, as follows:

- Number of Fatalities: 555.7;
- Rate of Fatalities: 0.915 per 100 million vehicle miles traveled;

- Number of Serious Injuries: 2,967.6;
- Rate of Serious Injuries: 4.785 per 100 million vehicle miles traveled; and
- Number of Non-Motorized Fatalities and Non-Motorized Serious Injuries: 342.0.”

There were no questions or comments from those in attendance regarding the HSIP 2019 performance targets.

Moved by Greg Schnell and seconded by David Biebel that both committees recommend approval of the HSIP 2019 performance targets for the Sheboygan Metropolitan Planning Area to the Bay-Lake Regional Planning Commission. Motion carried, with all voting aye on a voice vote.

6. Members of both committees discussed recommended transportation projects to be included in the Update to the *Year 2045 Sheboygan Area Transportation Plan (SATP)*.

Jeffrey Agee-Aguayo distributed and reviewed Map 7.1 (Recommended Capacity Modifying Street and Highway Improvement Projects) from the original *Year 2045 SATP* approved in May 2015. All seven projects and their timing were reviewed. Jeffrey Agee-Aguayo asked members of both committees the following questions:

- Should any of the capacity modifying projects drop out of the plan?
- Should any capacity modifying projects be added to the plan?
- Should the timing of any of the seven capacity modifying projects change?

Members of both committees in attendance did not suggest that any of the capacity modifying projects should drop out of the plan, nor did they suggest that any capacity modifying projects be added to the plan. However, members of both committees in attendance did have feedback on the timing of several of the existing capacity modifying projects, as follows:

- County Highway TT from County Highway PP to State Highway 28: New 2 Lane Facility – Some committee members suggested that this project be moved further west due to development in the vicinity of the originally proposed corridor. Greg Schnell suggested moving this project back to the 2029 – 2038 implementation cycle due to the river crossing and anticipated high costs associated with this project.
- South 18th Street from County Highway EE/Weeden Creek Road to County Highway V: New 2 Lane Facility – David Biebel suggested moving this project up to the 2019 – 2028 implementation cycle.
- Interstate Highway 43 at County Highway PP/Lower Falls Road/Indiana Avenue: New Half Interchange (to and from the south) – Some committee members suggested keeping this in the second “bucket” of projects (now 2029 – 2038). Other committee members

thought that they may need to consult with local officials and certain trip generators (Kohler Company, Acuity, etc.) regarding the viability of and interest in this project.

- State Highway 23: Western Boundary of the Sheboygan Metropolitan Planning Area to State Highway 32: Various Projects (from the Corridor Preservation and Freeway Designation Study) – Charles Born stated that an overpass is needed on County Highway M over State Highway 23, and several members of both committees stressed the need for an interchange at State Highway 23 and County Highway TT from a safety standpoint. Several members of both committees suggested moving this project to the “first” bucket of projects (now 2019 – 2028).

In summary, the implementation periods for the capacity modifying projects to be modeled in the Update to the *Year 2045 SATP* (as suggested by members of both committees) were as follows:

2019 – 2028 (Done by 2028):

- South Taylor Drive: Racetrack Road to Southpointe Drive: New 2 Lane Facility (Including Addition of Horizon Drive and Southpointe Drive to meet County Highway OK/South Business Drive) (previously coded as 4 lanes);
- South 18th Street: County Highway EE/Weeden Creek Road to County Highway V: New 2 Lane Facility; and
- State Highway 23: Western Boundary of the Sheboygan Metropolitan Planning Area to State Highway 32: Various Projects (from the STH 23 Corridor Preservation and Freeway Designation Study, including an interchange at STH 23 and CTH TT).

2029 – 2038 (Done by 2038):

- County Highway TT: County Highway PP to State Highway 28: New 2 Lane Facility;
- Interstate Highway 43: At County Highway FF: New Full Interchange; and
- Interstate Highway 43: At County Highway PP/Lower Falls Road/Indiana Avenue: New Half Interchange (to and from the south).

2038 – 2045 (Done by 2045):

- State Highway 42: County Highway Y to County Highway A/Howards Grove: Reconstruction with an Increase from 2 to 4 Lanes.

Jeffrey Agee-Aguayo also distributed and reviewed packets containing the following proposed tables for draft Chapter 7 (Recommended Transportation Plan) of the Update to the *Year 2045 SATP*:

- Table 7.2: Recommended System Preservation Street and Highway Improvement Projects;
- Table 7.9: Recommended Safety Projects; and
- Table 7.10: Recommended Transportation System Efficiency Projects.

Jeffrey Agee-Aguayo discussed the sources for projects in these tables (the previous plan, the TIP, local capital improvement programs, etc.), and asked members of both committees to contact him if they needed projects added or dropped from these tables or if they needed to make changes to costs or implementation timeframes for these projects.

Jeffrey Agee-Aguayo commented that he was also working on transit and bicycle and pedestrian transportation components of draft Chapter 7, and also noted that there would be strategies and policies on a variety of transportation topics in draft Chapter 7.

7. Members of both committees reviewed a report on transportation system performance indicators for the Sheboygan Metropolitan Planning Area for 2018.

Jeffrey Agee-Aguayo distributed the following items to members of both committees in attendance:

- Power Point slides regarding the 2018 transportation system performance indicators report;
- The 2018 transportation system performance indicators report; and
- Maps illustrating Pavement Condition Index (PCI) ratings of State Trunk Highway segments, sufficiency ratings of bridges, and condition of culverts within the communities of the Sheboygan Metropolitan Planning Area (distributed when presenting slides 26 through 28 of the Power Point presentation).

Jeffrey Agee-Aguayo and Brandon Robinson went through the Power Point presentation and the maps noted above with members of both committees in attendance.

As far as comments from members of both committees were concerned:

- Charles Born commented that the PCI ratings map of State Trunk Highway segments should be updated for much of State Trunk Highway 28 in the southern portions of the metropolitan planning area, particularly in the area immediately west of the roundabout with State Highway 28, which was listed as being in serious to poor condition (a project was recently completed in this area); Jeffrey Agee-Aguayo responded that while the data were provided in November 2018, it is possible that some of the data have not been updated to current conditions, adding that he would contact WisDOT staff who provided him with the data.

- Steve Sokolowski stated that the deleted housing unit data in Table 13 of the report appeared to be incorrect; Jeffrey Agee-Aguayo responded that he would contact Wisconsin Department of Administration Demographic Services Center staff to verify this information.

8. Matt Halada discussed WisDOT Northeast Region planning activities and construction projects in Sheboygan County with everyone in attendance.

Matt Halada stated that the bridge rehabilitation project on the County Highway FF overpass over Interstate Highway 43 would be let in the spring of 2019.

Matt Halada noted that several bridges on State Highway 57 (outside the metropolitan planning area but within Sheboygan County) would be worked on in 2019.

Matt Halada indicated that the State Highway 23 “majors” expansion project from Plymouth to Fond du Lac should be let in April. Greg Schnell asked if there was any emerging litigation regarding the latest efforts to move this project forward; Matt Halada responded that he was not aware of such litigation.

Jeffrey Agee-Aguayo then gave an update on other MPO activities to everyone in attendance.

Jeffrey Agee-Aguayo stated that he (together with other Commission staff) started preparing draft Chapters 6 (Transportation and Land Use), 7 (Recommended Transportation Plan), 8 (Mitigation of Environmental Impacts of Major Transportation Projects), and 9 (Financial Plan) of the Update to the *Year 2045 SATP* during this period.

Jeffrey Agee-Aguayo noted that he supplied WisDOT travel forecasting staff with updated socioeconomic information for model testing in late October.

Jeffrey Agee-Aguayo indicated that he participated in a webinar on how to use National Household Travel Survey (NHTS) data for transportation planning in late November.

Jeffrey Agee-Aguayo commented that he participated in a roundtable meeting with transportation planners from most of Wisconsin’s Regional Planning Commissions to discuss transit planning issues in Madison on December 7, 2018.

Jeffrey Agee-Aguayo stated that he would be participating in a quarterly meeting of the full Bay-Lake Regional Planning Commission in Green Bay on December 14, 2018 (approval of the 2019 HSIP performance targets is one of the agenda items at this meeting).

Jeffrey Agee-Aguayo noted that he would be participating in a quarterly meeting of the Wisconsin Department of Natural Resources Bureau of Air Management’s Transportation Conformity Work Group (via teleconference) the afternoon of January 9, 2019.

Finally, Jeffrey Agee-Aguayo indicated that he would be participating in a quarterly meeting of the Northeast Wisconsin Regional Access to Transportation Committee (NEWRATC) in Menasha on January 15, 2019.

9. The next meeting of the Sheboygan MPO Technical and Policy Advisory Committees is scheduled for **Thursday, January 24, 2019, at 1:00 p.m.**

Jeffrey Agee-Aguayo distributed and briefly reviewed a handout on items scheduled to be discussed at 2019 joint meetings of the Sheboygan MPO Technical and Policy Advisory Committees. Brandon Robinson stated that he would become increasingly involved in MPO tasks in 2019, and discussed some of the products that would come out of the process next year, including a “poster plan” and executive summaries of the Update to the *Year 2045 SATP*, as well as much more interactive mapping of various MPO products on the MPO website.

10. **Moved** by Jim Glavan and seconded by Greg Schnell that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 2:14 p.m.

Recording secretary,

Jeffrey C. Agee-Aguayo

