

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING
FOR SHEBOYGAN MPO
JUNE 13, 2024
(In-Person and Virtual)

MEMBERS PRESENT:

- Vernon Koch (Sheboygan County), Policy Advisory Committee Chairperson, Presiding

Policy Advisory Committee:

- Charles Born (Town of Lima), Policy Advisory Committee Vice-Chair
- George Marthenze (Town of Herman)
- Tom Holtan (Town of Sheboygan)

Technical Advisory Committee:

- Bryan Olson (Sheboygan County – Director of Department of Transportation), Technical Advisory Committee Chair
- Kevin Jump (City of Sheboygan)
- Karl Buck (FHWA – Wisconsin Division)
- Jerry Benzschawel (City of Sheboygan Falls - Director, DPW)
- Mike Kitzerow (Village of Kohler)
- Nick Weber (WisDOT Northeast Region, Green Bay)
- Derek Muench (Director, Shoreline Metro Transit)
- David Bizot (Wisconsin DNR – Bureau of Air Management)
- David Smith (Bicycle and Pedestrian Enthusiasts)
- Tyler Betry (on behalf of Aaron Brault, Sheboygan County- Planning and Conservation)

MEMBERS EXCUSED:

STAFF PRESENT:

- Heena Bhatt (Bay-Lake Regional Planning Commission)

1. The meeting was called to order at 11:02 am. by Policy Advisory Committee Chair Vernon Koch.

Members of both committees and staff introduced themselves for the benefit of everyone participating in the meeting.

2. The meeting Agenda for the June 13, 2024, joint Technical Advisory Committee/Policy Advisory Committee meeting was approved.

Moved by Chuck Born and seconded by David Smith.

3. The Draft meeting minutes for April 25, 2024, joint Technical Advisory Committee/Policy Advisory Committee meeting was approved.

Moved by Mike Kitzerow and seconded by Chuck Born.

4. Policy Advisory Committee Chairperson, Vernon Koch, asked if there was any public input. No input was provided.
5. Review and Recommendation of approval of the Minor Amendment to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2024 – 2027 to the Bay-Lake Regional Planning Commission*.

Heena Bhatt provided information on the amended project in the 2024-2027 TIP. The project includes installation of four (4) Electric Vehicle Charging Stations at the Sleep Inn and Suits, I-43/E 3912 Motel Rd. Sheboygan. Ms. Bhatt mentioned that the project is funded by the Wisconsin Electric Vehicle Infrastructure (WEVI) Program Grant. The total cost of the project is \$ 674,000 with 80% (\$465,000) being the federal share and 20% (\$209,000) locally matched by a private company, Francis Energy Charging, LLC. The project is situated on the identified corridor in the Wisconsin Electric Vehicle Infrastructure Plan 2023 update. The project is estimated to start in 2025.

After some minor discussion the members recommended the approval of the Minor Amendment to the TIP 2024-2027.

Moved by David Smith and seconded by Mike Kitzerow.

6. Review and Recommendation of Approval of Infrastructure Condition, System Performance, Freight Movement, and Congestion Mitigation and Air Quality (CMAQ) Program Emission Reduction Performance Measure Targets for the Sheboygan Metropolitan Planning Area to the Bay-Lake Regional Planning Commission.

Heena Bhatt presented the report for the PM2 and PM3 targets and the rationale for adopting state targets. Ms. Bhatt reviewed the Pavement and Bridge conditions, Travel Time Reliability and Emissions Reductions. There was a concern and discussion regarding the Total Emissions Reductions in nonattainment areas for VOC, NOx and PM2.5 performance targets. The 2- year targets provided by WisDOT were significantly lower than the 4-year targets. A question was raised if the data or the units were accurate. The DNR and FHWA representatives present virtually at the meeting mentioned that they would need more time to look into it. Ms. Bhatt mentioned former employee of Bay-Lake RPC worked on this report so she wasn't able to provide an answer right away, she said she would also look into the units and get back to the group in the next meeting. With that discussion it was recommended to make a motion to table for this agenda item.

Motion to table was made by Charles Born and seconded by Mike Kitzerow.

7. Update on WisDOT Northeast Region and Other MPO Planning Activities

- Nick Webber provided an update and mentioned WisDOT Carbon Reduction Program grant is open till June 30th for applications. An informational webinar was hosted by WisDOT representatives in May to provide information on Carbon Reduction Program Grant requirements and applications.
- Ms. Bhatt informed that the 2024 Public Participation Plan is available for a public comment period and the public review period ends on June 19th.
- Ms. Bhatt mentioned that the second Sheboygan MPO Bike/Ped meeting was scheduled for later today.
- Ms. Bhatt said work continues on the Sheboygan County Transportation Planning/Feasibility Study. Currently Bay Lake RPC, Shoreline Transit, and County staff are looking into applying for the FTA 5311 grant for operating funds for a shared-ride taxi service throughout rural Sheboygan County.

8. Chair Vernon Koch announced the next meeting date is July 18, 2024, at 11:00 am.

9. Adjournment

Moved by Mike Kitzerow and seconded by David Smith that the joint meeting of the Sheboygan MPO Technical and Policy Advisory Committees be adjourned. Motion carried, with all voting aye on a voice vote. The meeting was adjourned at 11:36 am.

Recording secretary,

Heena Bhatt
Transportation Planner III