

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
FULL COMMISSION MEETING

June 13, 2025
Bay-Lake RPC Office, 1861 Nimitz Dr
De Pere, WI 54115

MEMBERS PRESENT: Mike Hotz, Dan Koski, Ann Hartnell, Thomas Brandt, Tom Romdenne, Stanford Johnson, Debra Noel, Thomas Mandli, Terry Brazeau, Dennis Kroll, Ed Procek, Richard Wolosyn,

MEMBERS EXCUSED: Michael Kunesh, James Falkowski, Greg Grotegut, Ryan Sorenson, Larry Neuens

STAFF PRESENT: Brandon Robinson, Sydney Swan, Raquel Orta

- I. Chairperson Mike Hotz called the meeting to order at 10:03 a.m.
- II. **Approval of Agenda:** Moved by Tom Mandli and seconded by Dennis Kroll to approve the agenda as written. Motion carried, with all voting aye on a voice vote.
- III. **Approval of Minutes:** Moved by Dan Koski and seconded by Ann Hartnell that the minutes of the March 14, 2025, Full Commission meeting be approved. Motion carried, with all voting aye on a voice vote.
- IV. **Committee Reports:** Chairperson Mike Hotz reported on the Executive Committee meeting, April 18, 2025 and Special Executive Committee meeting, May 15, 2025. At the April 18th meeting, there were two new contracts and no resolutions. At the May 15th meeting, there was one contract and one resolution. Topics discussed included the following:

April 18, 2025 Meeting

- 2024 Financial Audit was presented by Leah Lasecki of CLA and approved.
- Bills and Receipts for March 2025 was approved.
- Annual Report was approved.
- Staffing update and budget discussion.

May 15, 2025 Meeting

- Primary reason for this special meeting was for Resolution 5-2025, major and minor amendments to the Sheboygan Metropolitan Planning Area TIP. This resolution was approved.
- Staffing update, Affirmative Action and budget discussions.

Moved by Terry Brazeau and seconded by Ann Hartnell to approve the committee report as presented. Motion carried, with all voting aye on a voice vote.

V. Communications: None.

VI. Approved contracts: None.

VII. Bills and Receipts: Mike Hotz asked if there were any questions regarding April 2025 and May 2025 bills and receipts. Question on EPA related bill was answered.

Moved by Rich Wolosyn and seconded by Tom Brandt to approve the April 2025 and May 2025 bills and receipts as presented. Motion carried, with all voting aye on a voice vote.

VIII. 2026 Levy Rate: Brandon Robinson presented the Levy Rate and proposed .0006% Levy Rate for 2026. Discussion followed.

Moved by Terry Brazeau and seconded by Dan Koski to approve the .0006% Levy Rate for 2026. Motion carried, with all voting aye on a voice vote.

IX. 2025 Budget Progress Report: Brandon Robinson updated the commission of changes that may affect the 2025 Budget. Brandon discussed projects on hold and federal funding. Discussion followed. No action was taken.

X. Staffing Update: Brandon Robinson reported on the new hire, Madison Stolen, Community Assistance Planner. No action was taken.

XI. New Bay-Lake RPC website: Brandon Robinson presented the new Bay-Lake RPC website. Brandon provided the commissioners with sign in information. No action was taken.

XII. Quarterly Project Report: The Quarterly Progress Report was presented to the commissioners. Discussion followed. Brandon Robinson highlighted several topics:

- Senator Baldwin's representative and Bay-Lake RPC meeting
- Oconto County Town's Association presentation
- AWRPC June 2025 summit at Eau Claire

XIII. Commissioner Reports: Terry Brazeau of Oconto County, Ann Hartnell and Thomas Mandli of Marinette County, Deb Noel of Kewaunee County and Ed Procek of Sheboygan County reported on happenings and updates in their counties and discussion followed.

- XIV.** Upcoming Commission meetings include the following:
- A. The next meeting of the Commission's Executive Committee will be held July 25, 2025, at 10:00 a.m., at the Commission office.
 - B. The next full Commission meeting will be held on September 12, 2025, at 10:00 a.m., at the Commission office.
- XV. Adjournment: Moved** by Ed Procek and seconded by Ann Hartnell that the Full Commission meeting adjourn. Motion carried, with all voting aye on a voice vote. The meeting adjourned at 11:32 a.m.

Respectfully submitted,
Raquel Orta
Recording Secretary