

DRAFT MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING
FOR SHEBOYGAN MPO
March 12, 2026
(In-Person and Virtual)

MEMBERS' PRESENT:

Policy Advisory Committee:

- Vernon Koch, Policy Advisory Committee Chairperson, Presiding
- Cullen Peltier for Mayor Randy Meyer (City of Sheboygan Falls)
- Justin Johnson (WisDOT Central, Non-Voting)
- Tom Holton (Town of Sheboygan)

Technical Advisory Committee:

- Aaron Brault (Sheboygan County Planning and Conservation Department)
- Mike Kitzerow (Village of Kohler)
- Kevin Jump (City of Sheboygan)
- Bryan Kelly (Bike/Ped Enthusiast/Transit Committee)
- Derek Muench (Shoreline Metro, Technical Advisory Vice-Chair)
- Travis Peterson (City of Sheboygan Public Works)
- Chris Wesendorf (City of Sheboygan Falls)
- Stephanie Steinfeldt (WisDOT) (On behalf of Bobbi Retzlaff, WisDOT)

Non-Members:

- Jason Nordborg (FHWA)

Members excused:

- Charles Born, Policy Advisory Committee Vice-Chairperson, Presiding

STAFF PRESENT:

- Heena Bhatt (Bay-Lake Regional Planning Commission)
- Bryce Thompson (Bay-Lake Regional Planning Commission)

1. The meeting was called to order at 11:04 a.m. by Policy Advisory Committee Chairperson Vernon Koch.

2. Mr. Koch noted a change to the meeting agenda. Line item 6, "Prioritization of Surface Transportation Block Grant (STBG/STP-U) Urban Candidate Projects Submitted for the Federal Fiscal Years (FFYs) 2026 – 2029 Funding Cycle in the Sheboygan Urbanized Area" was shifted to line item 3. With this change, the meeting agenda for March 12, 2026, joint Technical Advisory Committee/Policy Advisory Committee meeting was approved.

Moved by Aaron Brault and seconded by Derek Muench

3. Prioritization of Surface Transportation Block Grant (STBG/STP-U) Urban Candidate Projects Submitted for the Federal Fiscal Years (FFYs) 2026 – 2029 Funding Cycle in the Sheboygan Urbanized Area

Ms. Bhatt provided an overview of the STBG Urban project for South Taylor Drive from Washington Avenue to Union Avenue. Ms. Bhatt noted that this was the only project in the MPO for the 2026-2031 grant cycle. Ms. Bhatt explained the total project cost is 6.7 million dollars with 4.9 million dollars of funding available and overviewed the project scoring criteria. Mr. Muench noted that the project will improve access to transportation, thus increasing one of the criteria scores for multimodal connectivity.

Moved by Aaron Brault and seconded by Derek Muench

4. The meeting minutes from January 19, 2026, joint Technical Advisory Committee/Policy Advisory Committee was approved.

Moved by Aaron Brault and seconded by Chris Wesendorf

5. Minor Amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program: Calendar Years 2025 – 2028* to the Bay-Lake Regional Planning Commission.

Ms. Bhatt provided an overview of two minor amendments to Table 6 of the *Transportation Improvement Program*. Ms. Bhatt noted that each of these projects are highway preservation funded by the National Highway Performance Program (NHPP). Table 7 was modified based on these changes and successfully financially demonstrated. Ms. Bhatt also mentioned that the Appendix H of the 2025-2028 TIP is amended to reflect the Highway Safety performance targets that were recommended for approval at the Sheboygan MPO TAC/PAC meeting on December 18, 2025, and approved by the Bay-Lake Regional Planning Commission at their January 31, 2026, meeting.

Moved by Chris Wesendorf and seconded by Aaron Brault

6. Update on the 2055 Sheboygan Area Transportation Plan

Mr. Thompson provided an overview of Draft Chapter 3: Demographics section of the 2055 Sheboygan Area Transportation Plan. Mr. Thompson explained this section overviews the population, housing, economic, and commuting characteristics within the planning area. Mr. Thompson noted that the data reflects the most recent American Community Survey (ACS)

information for the metropolitan planning area. Mr. Thompson explained that this section is still in draft form and future changes/updates are likely.

7. Update on WisDOT Northeast Region and Other MPO Planning Activities.

Stephanie Steinfeldt noted that the Local Small Structures Improvement Program (LSSIP) applications are due May 1st. This grant application covers bridges with spans ranging from 6 to 20 feet.

Justin Johnson explained that a mid-year MPO review meeting is targeted for mid to late July. This meeting will focus on work activity completion and timelines.

Ms. Bhatt noted that the MPO has received a list of 2025 obligated projects from WisDOT and she will be sharing the completed list with the committee for their review before posting it on the Bay-Lake Regional Planning Commission website.

8. Next Meeting Date: April 23, 2026, 11:00 a.m.

Vernon Koch noted that the next meeting will be held on April 23, 2026, at 11:00 a.m.

9. The meeting was adjourned at 11:39 a.m.

Recording secretary,

Bryce Thompson
Transportation Planner
Bay Lake Regional Planning Commission