

MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING
January 30, 2026
Bay-Lake RPC Office, 1861 Nimitz Drive
De Pere, WI

MEMBERS PRESENT: Terry Brazeau, Ann Hartnell, Mike Hotz, Dan Koski, Debra Noel

STAFF PRESENT: Brandon Robinson, Heena Bhatt, Natalie Blackert, Raquel Orta

OTHERS PRESENT: Larry Neuens

- I. Chairperson Terry Brazeau called the meeting to order at 10:03 a.m.
- II. **Agenda:** Moved by Ann Hartnell and seconded by Mike Hotz to approve the agenda as written. Motion carried, with all voting aye on a voice vote.
- III. **Minutes:** Moved by Mike Hotz and seconded by Dan Koski that the minutes of October 31, 2025, Executive Committee meeting be approved. Motion carried, with all voting aye on a voice vote.
- IV. **Communications:** None
- V. **Approved contracts:** Brandon Robinson presented two contracts for approval
 1. *26001-09 Wisconsin DOT*
2026 Rural Transportation Work Program
January 1, 2026, to December 31, 2026
\$ 83,420 (\$ 8,342 BLRPC match)
 2. *26004-10 FHWA / Wisconsin DOT*
Sheboygan 2026 MPO Work Program
January 1, 2026, to December 31, 2026
\$233,056 (\$28,095 BLRPC match)

Moved by Dan Koski and seconded by Ann Hartnell to approve the contracts as presented. Motion carried, with all voting aye on a voice vote.

VI. Bills and Receipts for December 2025: The December 2025 Bills and Receipts were reviewed. Discussion followed.

Moved by Ann Hartnell and seconded by Mike Hotz to approve the December 2025 bills and receipts. Motion carried, with all voting aye on a voice vote.

VII. Resolution 1-2026: Heena Bhatt presented Resolution 1-2026 of the Bay-Lake Regional Planning Commission approving several minor amendments to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program (TIP): Calendar Years 2025 – 2028*

Moved by Mike Hotz and seconded by Dan Koski to approve Resolution 1-2026. Motion carried, with all voting aye on a voice vote.

VIII. Resolution 2-2026: Heena Bhatt presented Resolution 2-2026 of the Bay-Lake Regional Planning Commission approving Highway Safety Improvement Program 2026 Performance Measure Targets for the Sheboygan Metropolitan Planning Area.

Moved by Mike Hotz and seconded by Ann Hartnell to approve Resolution 2-2026. Motion carried, with all voting aye on a voice vote.

IX. Transportation Access to Public Health Options (TAPHO) Study: Natalie Blackert presented the TAPHO Study.

X. Schedule of 2026 Commission Tasks:

- Outreach to Counties/Municipalities/Towns Association
- Commissioner Appointments
- Strategic Planning for Bay-Lake RPC
- AWRPC Summit Hosting
- Exploration of Salary Schedule

Discussion followed. No Action Taken.

XI. Upcoming Commission meetings include the following:

- A. The next Full Commission meeting will be held on March 13, 2026, at 10:00 a.m. Commission Office
- B. The next meeting of the Commission’s Executive Committee will be held April 24, 2026, at 10:00 a.m., at the Commission’s Office.

XII. Moved by Ann Hartnell and seconded by Mike Hotz that the Executive Committee adjourn. Motion carried, with all voting aye on a voice vote. The meeting was adjourned at 11:02 a.m.

Respectfully submitted,
Raquel Orta
Recording Secretary