

DRAFT MINUTES
BAY-LAKE REGIONAL PLANNING COMMISSION
TECHNICAL AND POLICY ADVISORY COMMITTEES JOINT MEETING
FOR SHEBOYGAN MPO
July 23, 2026
(In-Person and Virtual)

MEMBERS' PRESENT:

Policy Advisory Committee:

- Vernon Koch, Policy Advisory Committee Chairperson, Presiding
- Tom Holton (Town of Sheboygan)

Technical Advisory Committee:

- Aaron Brault (Sheboygan County Planning and Conservation Department)
- Mike Kitzerow (Village of Kohler)
- Kevin Jump (City of Sheboygan)
- Bryan Kelly (Bike/Ped Enthusiast/Transit Committee)
- Derek Muench (Shoreline Metro, Technical Advisory Vice-Chair)
- Bobbi Retzlaff (WisDOT Northeast Region)
- David Bizot (Wisconsin DNR)
- Blake Deswarte (Wisconsin DNR)
- Travis Peterson (City of Sheboygan)

Non-Members:

- Jason Nordborg (FHWA)
- Alex Frank (Wisconsin DNR)
- Anne Ebent (WisDOT)

Members excused:

- Justin Johnson, WisDOT Central, Non-Voting

STAFF PRESENT:

- Heena Bhatt (Bay-Lake Regional Planning Commission)
- Bryce Thompson (Bay-Lake Regional Planning Commission)

1. The meeting was called to order at 11:04 a.m. by Policy Advisory Committee Chairperson Vernon Koch.

2. The meeting agenda for July 23, 2026, joint Technical Advisory Committee/Policy Advisory Committee meeting was approved.

Moved by Aaron Brault and seconded by Bryan Kelly

3. The meeting minutes from April 23, 2026, joint Technical Advisory Committee/Policy Advisory Committee was approved.

Moved by Aaron Brault and seconded by Bryan Kelly

4. Public Input – 10 Minutes

No public input was provided.

5. Review and Recommendation of Approval of Minor Amendment to the *Sheboygan Metropolitan Planning Area Transportation Improvement Program: Calendar Years 2025 – 2028* to the Bay-Lake Regional Planning Commission.

Ms. Bhatt provided an overview of the minor amendment to Table 6 of the *Sheboygan Metropolitan Planning Area Transportation Improvement Program: Calendar Years 2025 – 2028*. This amendment pertained to a change in funding for the reconstruction project of the STH 23 intersection with CTH TT. Ms. Bhatt explained that there was a change in total construction dollars and that the funding is split between HSIP and STBG dollars. Total funding for the project increased to 3.798 million dollars. Table 7 proved the project was fiscally constrained.

Moved by Aaron Brault and seconded by Bryan Kelly

6. Review and Recommendation of Approval of the *2026 Title VI and Non-Discrimination Program/Limited English Proficiency Plan* to the Bay-Lake Regional Planning Commission.

Ms. Bhatt explained that the *2026 Title VI and Non-Discrimination Program/Limited English Proficiency Plan* is a federally required document that needs to be updated every 3 years. Ms. Bhatt overviewed the guidelines of the plan with the committee and explained the data tables related to the minority breakdown of the Sheboygan MPO. Ms. Bhatt then overviewed multiple transportation maps overlayed over minority census tracts. The committee also reviewed the Title VI complaint forms in which Spanish and Hmong translations have been added.

Moved by Aaron Brault and seconded by Bryan Kelly

7. Update on the 2055 Sheboygan Area Transportation Plan

Ms. Bhatt and Mr. Thompson provided a summary of outreach that occurred at the Sheboygan Area Juneteenth Celebration on June 19th. Ms. Bhatt explained that a public survey is currently open for responses regarding the current transportation system and improvements within the Sheboygan MPO. Ms. Bhatt provided an additional update on the financial plan consultant, noting that a kickoff meeting has been held.

8. Update on WisDOT Northeast Region and Other MPO Planning Activities.

Bobbi Retzlaf introduced Anne Ebent to the committee. Anne's role will be WisDOT's new Northeast Region Planning/Programming Supervisor. Ms. Retzlaf provided additional updates regarding HSIP applications that are due August 15th, and WisDOT's EV program applications that are due July 24th.

Ms. Bhatt noted that Shoreline Metro's draft Transit Development Plan has been completed and will be adopted in September. Ms. Bhatt noted that Shoreline Metro's PTASP will also be adopted in September. Additional updates provided by Ms. Bhatt included continued work on the 2027-2030 Transportation Improvement Program and updates to the Unified Planning Work Program. Ms. Bhatt also explained that the MPO will be looking to utilize SATO dollars for Safe Routes to School Planning in 2027.

9. Next Meeting Date: September 3, 2026, 11:00 a.m.

Vernon Koch noted that the next meeting will be held on September 3, 2026, at 11:00 a.m.

10. The meeting was adjourned at 11:32 a.m.

Moved by Aaron Brault and seconded by Derek Muench

Recording secretary,

Bryce Thompson
Transportation Planner
Bay Lake Regional Planning Commission